





# Property Help Desk Order

CONTRACTOR COPY - PHD REF. 338748

If you have any queries please contact: Property Help Desk Tel. 03000 267890

**TO** Baileys Blind Co. Ltd.,  
Unit 8 Jupiter Court  
Orion Business Park  
Tyne Tunnel Trading Est.  
North Shields  
NE29 7SE

**SITE** CENTRE FOR CHANGE 81-88 WHINNEY H  
LEASED IN TENANCY FOR DACT  
81-88 WHINNEY HILL OFFICES  
WHINNEY HILL  
DURHAM CITY  
DH1 3BQ

**ORDER NO.** LP 00726246 BS

**TEL.** 03000 266666 OPT 1

**DATE** 29/08/2019

**PROP REF.** 50593 / 057108

**PRIORITY** Routine

**CONTACT** Lorraine Davidson - Admin - 03000  
266 666 (Option 2)

## PLEASE SEND INVOICES TO:

Accounts Section, Design Services, County Hall, Durham DH1 5UQ

**LOCATION** Counselling room 3

**DESCRIPTION** Carry out works as per quotation ref:PD//335346 Supply & Fit Bailey blinds

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1 Nr Vertical Blind Guardian Calico

ORDER DATE 29/08/2019

otation accepted 29/08/2019 00:00: Lorraine Davidson accepted via email

OPENING HOURS 9am - 5pm

\*\*\* PLEASE REFER TO ASBESTOS MANAGEMENT PLAN ON SITE PRIOR TO CARRYING OUT ANY REPAIRS/ALTERATIONS.

\*\*\* IF THIS IS NOT AVAILABLE PLEASE CONTACT THE ASBESTOS MANAGEMENT UNIT ON 03000 261217 BEFORE PROCEEDING WITH ANY WORKS.

