

Baileys

Blinds

A member of the G. C. Group

34 HIGH ST
SPENNYMOOR
CO.DURHAM
DL16 6DB

01388 813267

FAX.01388 814895

E-MAIL Commercial@baileys-blinds.co.uk

OUR REF: RSH//334127

Thursday 12th July 2018
Durham County Council
County Hall
Durham
DH1 5UZ

Dear Sir / Madam,

Thank you for your enquiry. Please find our quotation detailed below: -

Type	Colour	Location	Price
1 No Head Rail	White	4 th Floor Room 123-28 Far Right	£64.17 + Vat

Once order is placed and fitting date agreed if for any reason we are unable to gain access to site which is not the fault of Baileys, we reserve the right to make an additional surcharge.

Should you require any further information or wish to proceed with the order please contact our Commercial Sales department, quoting the above reference.

Please note we require written confirmation with a Purchase Order Number before we can process the order.

Yours sincerely Julie Horner

Commercial sales dept.



Purchase Order No 4100624449 **Rev No.** 0 **Page** 1 of 1

Date of Order 13-JUL-18 **Revision Date**

*** IMPORTANT ***
Please ensure you quote our 10 digit Purchase Order Number on your invoice otherwise this may result in a delayed payment

Important Information:

- Unless specified differently, this order is subject to the DCC Conditions of Contract for the Supply of Goods (a copy of which may be obtained on application)
- An advice of dispatch must be sent separately to the consignee and the goods must be accompanied by a delivery note
- The above 10 digit Purchase Order Number must be quoted on all advice notes, delivery notes, invoices, correspondences, acknowledgements, etc.
- Goods will be received only between 8:30 and 16:30 Monday to Friday unless specified differently on this order
- Any alteration in specification, quantity or price must be confirmed in writing by the ordering officer, as per the contract conditions
- It is a condition of this order that the property and risk of the goods shall lie with the supplier until the goods have been accepted at the specified delivery address, as per the contract conditions
- Invoices not quoting this purchase order number will be returned to the supplier

BAILEYS BLINDS LTD.
Unit 8
Jupiter Court
Orion Business Park
NORTH SHIELDS, Tyne and Wear NE29 7SE

Deliver To:
Durham County Council
County Hall
DURHAM
DH1 5UE

Invoices To:
creditors@durham.gov.uk
(Preferred method)
Or via post to:
P.O. Box 251
Stanley, County Durham DH8 1GD
United Kingdom

Enquiries To:
Susan Burlison
Durham County Council
County Hall
DURHAM
DH1 5UE

Account No: 42857 **Tel:** () 01912585956 **Fax:**

Tender/Quotation Ref.

Contract Agreement No.

Local Reference No.

Product Code	Description of Goods or Services	Qty	Unit Measure	Unit Price	Line Total	VAT Code	Deliver by Date	Line No.
	Provision of replacement headrail - 4/123-128 (far right)	1	Each	64.17	64.17	STD	14-JUL-18	1

Total Order Value GBP: 64.17

