

Estates Service Helpdesk Number B/256858-2

REPORTED DATE: 13 Apr 2026 09:54

COMPLETION DATE: 23 Apr 2026 09:53

COST CENTRE: DA1621

ACCOUNT CODE:

600B6340

PRIORITY: MTC3 - Routine (14 Days)

Please use these numbers in all correspondences and invoices

LOCATION: Hillhall Hostel
Hillhall Hostel - Main Building

REPORTER: EMMANUEL ORJI .

REPORTER TEL: 07808647226

REPORTER EMAIL: EMMANUEL.ORJI@SETRUST.H
SCNI.NET

ADDRESS: Hillhall Hostel
11 Hillhall Gardens
Lisburn
BT27 5DD

ORIGINATOR: Ian Dunsmore

ORDER TYPE: Reactive - Repairs & Defects

ORDER PREFIX: B

CATEGORY: DOORS/DAMAGE (GENERAL)

ESTIMATED COST:

Scheme No: NA

PROBLEM: Front Door blind rail faulty
Front Door blind rail faulty Contractor that deals with curtain rails required as we don't have these parts. Swish rail parts are different.
as per ian Dunsmore

ASSIGNED TO: Killowen Contracts Ltd

ATTENDANCE DETAILS

INVOICE INFORMATION

DATE:

ORGANISATION TO BE INVOICED:

TIME ARRIVED ON SITE:

TIME LEFT SITE:

Changes to Work

Client Name:

Operative Name:

Client Signature:

Operative Signature:

NOTE TO CONTRACTOR