

# ACCOUNTS ADDRESS CHANGE

**Boudicca Two Limited** Trading as Every Student

## Company details reference sheet

PLEASE CHECK WITH YOUR  
CONTACT TO MAKE SURE YOU  
HAVE THE CORRECT DELIVERY  
ADDRESS AS ABERDEEN HAS 6  
LOCATIONS

Operations Manager: Mrs Judith Ritchie  
Email: Judith.ritchie@everystudent.co.uk  
Capital Expenditure Manager: Mrs Tracy Duncan  
Email: tracy.duncan@iceniproperty.com  
Company Number: 020090V  
Registered Office: First Names House  
Victoria Road  
Douglas  
Isle of Man  
IM2 4DF

### Accounts Dept

All invoices **MUST** be addressed using the company name BOUDICCA TWO LIMITED  
and the accounts office address below

Accounts Office: Rear Office,  
Midland House,  
High Street,  
Goring,  
Reading  
RG8 9AR  
Financial Controller: Mrs Anna Munro  
Email address for ALL Invoices: b2l.accounts@everystudent.co.uk  
(B2L.ACCOUNTS@EVERYSTUDENT.CO.UK)

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