

NonHousingWorkResponse <NonHousingWorkResponse@aberdeencity.gov.uk>

28 October 2024 13:49

Robert Kerr

Gary Stewart; Sales

Subject:

JOB NO 15490338 / 1056876 - 74-76 SPRING GARDEN - ABERDEEN BLINDS

Hi

Please could you raise a purchase order for the above contractor as follows:

Job Ref	Client Ref	Priority	Short Description	Received Date	Response Date	Prp Short Name
15490338	1056876	PYST - 7 WORKING DAYS	Aberdeen Blinds. Joiner - General - Blind is broken. String is snapped. Justyna Skop tel 01224 538000 - YJ financial codes S63112 22311 (Enquiry 863302) 1st floor - open space	28/10/2024 11:17:00	06/11/2024 11:17:00	74-76 SPRING GARDEN

On completion of jobs, all invoices to be sent to kittysis@aberdeencity.gov.uk

Thanks

98 +h



Rachel McKendrick | Work planner

Aberdeen City Council | Non – Housing | Families and Communities| Corporate

Landlord | Building Services

Kittybrewster Depot | 38 Powis Terrace | Aberdeen | AB25 3RF

Direct Dial: 01224 067940

www.aberdeencity.gov.uk | Twitter: @AberdeenCC |

[Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

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ABERDEEN
CITY COUNCIL

PURCHASE ORDER

ABERDEEN CITY COUNCIL

OFFICIAL ORDER NUMBER: QS 314085

Order Date: 29/10/2024 Delivery Date: 29/10/2024 Raised By: BRIAN FINDLAY Authorised Officer: GRAHAM WILLIAMSON

SUPPLIER:

ABERDEEN BLIND COMPANY LIMITED
32 ESSELMONT AVENUE
ABERDEEN

Tel: 01224 637609

Fax: 01224 631172

AB25 2SP E-mail:

DELIVER TO:

DELIVER TO SITE

The Order Number must be quoted on all invoices and correspondence.

A Delivery Note must accompany each consignment of goods.

Product / Description	PAGE : 1 of 1	Quantity	Units	Price	Totals
JOB : 74 SPRING GARDEN CONTACT : JUSTYN 01224 538000					
15490338/	REPAIR BLIND AT 1ST FLOOR AS REQUIRED	1.00		1.00	1.00

Total Order Value (incl VAT)

1.20

1520 headrail ^{used} existing

.1665 slab size end to end.

INVOICE ADDRESS:

ABERDEEN CITY COUNCIL
KITTYBREWSTER CREDITORS
BUSINESS HUB 7, 1ST FLR WEST
MARISCHAL COLLEGE
BROAD STREET
ABERDEEN AB10 1AB
kittysis@aberdeencity.gov.uk

AUTHORISED BY

LILIAN INKSON

FOR ENQUIRIES CONTACT

BRIAN FINDLAY - 01224 489280

NOTE: THE COUNCIL'S FINANCIAL REGULATIONS APPLY TO THIS ORDER.

ALL INVOICES SHOULD BE SENT TO THE ADDRESS SHOWN ABOVE LEFT.

From: Brian Findlay <BFindlay@aberdeencity.gov.uk>
Sent: 05 November 2024 08:38
To: Sales
Subject: RE: JOB NO 15490338 / 1056876 - 74-76 SPRING GARDEN - ABERDEEN BLINDS

Follow Up Flag: Follow up
Flag Status: Completed

Hello

Please proceed with repair for quote below

Regards
Brian

From: Sales <sales@aberdeen-blinds.co.uk>
Sent: 03 November 2024 09:29
To: Brian Findlay <BFindlay@aberdeencity.gov.uk>
Subject: RE: JOB NO 15490338 / 1056876 - 74-76 SPRING GARDEN - ABERDEEN BLINDS

Good morning,

Ref: 74-76 Spring Garden, Aberdeen – Blinds

Further to our recent visit, please find below our quotation to supply & install the following,

1no 89mm Vertical Blind Headrail only.

Total Cost: £98.00 + vat

If you have any further questions or wish to proceed, please contact myself where I am happy to assist.

Kind Regards

Aberdeen Blind Company
32 Esslemont Avenue
Aberdeen, AB25 1SP
t. 01224 637609 f. 01224 631172
e. sales@aberdeen-blinds.co.uk
w. www.aberdeen-blinds.co.uk