

# ABERDEEN BLIND COMPANY

32 Esslemont Avenue  
Aberdeen  
AB25 1SP  
Tel: 01224 637609

48854

CUSTOMER  
ORDER No.

ESTABLISHED 1952

Tel: 01224 637609

AM PM (MEASURING TIME)

MON						P/CUST	
TUE						NET	
WED						PRESS	
THU						RADIO	
FRI						MAG.	
						VAN	

AM PM (FITTING TIME)

MON						RECC.	
TUE						SHOP	
WED						TV	
THU						YELL P	
FRI						OTHER	

Alana S. Josephs

rddeen-blinds.co.uk

DATE  
MEASURED/ORDERED

7 1 8 24

AINS		
TED		
ERS		
ANS	7	
TTERS		
ETIAN		
VERTICALS		
VISION		
WOODEN		

Queens Rd  
Aberdeen

Tel.

Tel.

## Balance for order payable on arrangement of installation

Room	Width	Drop	Slat Size	Colour	Control LH or RH	Fitting Height	Any other Instructions	Price
	Slno	Ream Bems						
		see window curtain for sizes						
				Type A Perspective Slate Curtains				
				Type B DECORA UNIVER 1100				
				S100mm				
<p><b>Random To Price All Blinds C</b></p>								

alum	anthracite	black	brown	champ-gold	chrome	silver	white	recess size	motorised	wood	one	brackets top face
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measured by	fitted by	date	CASH	CHEQUE	SPREE
<i>[Signature]</i>			INVOICE	CARD	

SAFETY DEVICES SUPPLIED WITH GOODS MUST BE FITTED BY US AT THE TIME OF INSTALLATION. REFUSAL TO ALLOW A SAFETY DEVICE TO BE FITTED WILL RESULT IN THE BLINDS NOT BEING INSTALLED. UNDER THE TERMS OF THIS CONTRACT, YOU WILL BE LIABLE TO ACCEPT DELIVERY AND PAY THE FULL AMOUNT. I have ordered the above goods and agree to pay a 50% deposit and the remaining balance when confirming the installation appointment. If payment is not made in full at that time, Aberdeen Blinds have the right to refuse to install the products until full settlement is made. Title of the goods does not pass to the customer until payment has been made in full. Declaring that there shall be no liability for normal damage occasioned by such removal.

TOTAL PRICE £

To Be Confirmed

Special Instructions

DEPOSIT £

PRICE ACCEPTANCE  
Customer's Signature

BALANCE £ 8368 + Vat



**ALPHA  
PROJECTS**

CONSTRUCTION · FIT OUT · REFURBISHMENT

**Alpha Projects (Scotland) Ltd**

Office 5 @ Balmoral Hub

Balmoral Business Park

Aberdeen

AB12 3JG

Tel: 01224 047074

Aberdeen Blind Company Ltd  
32 Esslemont Avenue  
Aberdeen  
AB25 1SP

4<sup>th</sup> June 2024

Dear Sirs,

**St Josephs RC School - Toilets, Windows, Waterproofing & P1 Alterations – Sub-Contract Acceptance**  
**Alpha Projects Contract Reference APC-24-083**

We are pleased to accept your offer to carry out the Window Blinds works in the sum of ~~£4,765.50~~ + VAT

The works will be carried out in accordance with the Construction (Design & Management) Regulations 2015 and we would remind you of your duties noted within same.

Please forward a copy of your risk assessments & method statements in advance of works commencing on site. In addition, please forward a current copy of your insurances.

Paper copies of risk assessments & method statements should be brought to site and signed prior to commencement of any works.

Please forward any RFI's and details of any long lead items at your earliest opportunity.

Our Project Team is noted as follows;

Contract Manager; Calum Jaffray	tel; 07394 662171	email <a href="mailto:calum@alpha-projects.co.uk">calum@alpha-projects.co.uk</a>
Site Manager; Brian Gibson	tel; 07507 569160	email <a href="mailto:brian@alpha-projects.co.uk">brian@alpha-projects.co.uk</a>
Quantity Surveyor; Ron Coleman	tel; 07940 772895	email <a href="mailto:ron@alpha-projects.co.uk">ron@alpha-projects.co.uk</a>

Documents included within this sub-contract are;

- Alpha Projects Schedule of Sub-Contract attendances (appended to this Sub-Contract)
- Alpha Projects Construction Phase Programme (to follow)
- Construction drawings (to follow)
- Aberdeen Blind Company tender offer received by email 18/04/24 (amended copy attached) and the notes contained within same

Tel: Aberdeen: 01224 047074  
Dundee: 01382 522854  
Email: [info@alpha-projects.co.uk](mailto:info@alpha-projects.co.uk)  
Web: [www.alpha-projects.co.uk](http://www.alpha-projects.co.uk)

Alpha Projects are registered in Scotland; SC580139  
Registered Office; 4 Garden Mill Place, Dundee DD3 9UF





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Office 5 @Balmoral Hub  
Balmoral Business Park  
Aberdeen  
AB12 3JG  
Tel: 01224 047074

We would highlight the following particulars included as part of the sub-contract;

- The form of Subcontract is the SBCC Standard Building Sub-Contract Conditions for use in Scotland (SBCCSub/C/Scot)

Confirmation of Sub-Contract Particulars and Amendments as follows;

- Retention percentage – 5%, reducing to 2.5% after practical completion.
- Defects Liability Period – 12 months
- Final Date for Payment – 30 days from the Due date (Application dates to follow)
- Insert Clause – “The Contractor may withhold a sum from the Sub-Contractor’s penultimate valuation, up to but not exceeding 5% of the gross Sub-Contract value, should the Sub-Contractor fail to provide O+M Manuals no later than the Handover date and this resulting in a delay to Practical Completion”

Should you have any queries please do not hesitate to contact the undersigned.

We look forward to working with you.

Yours faithfully  
For Alpha Projects (Scotland) Ltd

Ron Coleman  
Quantity Surveyor

Tel: Aberdeen: 01224 047074  
Dundee: 01382 522854  
Email: [info@alpha-projects.co.uk](mailto:info@alpha-projects.co.uk)  
Web: [www.alpha-projects.co.uk](http://www.alpha-projects.co.uk)

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Constructionline

Acclaim

SSIP



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Schedule of attendances for Sub-Contract Works		ALPHA PROJECTS CONSTRUCTION · FIT OUT · REFURBISHMENT	
	Main Contractor	Sub-contractor	Notes
Main datum level and reference lines		X	
Details setting out		X	
Unloading		X	
Storage space	X		
Covered secure store		X	
Distribution of materials		X	
Secure flammable storage		X	
Hoisting		X	
Craneage		X	
Standing scaffolding	X		
Special scaffolding			N/A
Folding towers (or equivalent)/ mobile towers		X	
Site clean, disposal of waste/debris to central point		X	
Ditto - but disposal off site	X		
Provision of skips	X		
Major Plant (Specify in Notes)			N/A
Personnel Protective Equipment		X	
General Lighting	X		
Task Lighting		X	
240v Electric supply (s/c to supply transformers)	X		
110v Electric supply		X	
Water	X		
Other (Specify in Notes):			

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Registered Office; 4 Garden Mill Place, Dundee DD3 9UF



Sales

**From:** Steven Nimmo  
**Sent:** 04 June 2024 11:30  
**To:** Sales  
**Subject:** Fwd: St Josephs Toilets, Windows & Waterproofing  
**Attachments:** Sub-contract acceptance - Aberdeen Blind Company.pdf; 8442 - Appendix 1 & 2 - BoQ Spec FoT etc..pdf

Kind Regards

Steven Nimmo  
t. 07740851162  
Aberdeen Blind Company  
32 Eslemont Avenue  
Aberdeen  
AB25 1SP

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**From:** Ron Coleman <ron@alpha-projects.co.uk>  
**Sent:** Tuesday, June 4, 2024 11:18:49 AM  
**To:** Steven Nimmo <steven@aberdeen-blinds.co.uk>  
**Cc:** Calum Jaffray <calum@alpha-projects.co.uk>  
**Subject:** St Josephs Toilets, Windows & Waterproofing

Steven,

Thanks for quote.

Please find attached copy of subcontract order for the Window Blinds Works at St Josephs RC School, Aberdeen.

Our site team for the contract are:-

Contract Manager – Calum Jaffray 07394 662171  
Site Manager – Brian Gibson 07507 569160

They will contact you to discuss programme for the works.

In the meantime we would be obliged if you could provide the following:-

- Copy of Risk Assessments & Method Statements
- Copy of current insurances
- Site contact details

Trust this is ok but should you have any queries please contact us.

		Qty	Unit	Rate	£	p
<b>4.A - FITTINGS</b>						
<b>N10 GENERAL FIXTURES / FURNISHINGS / EQUIPMENT</b>						
<b>ROLLER BLINDS; LOUVOLITE; PERSPECTIVE FABRIC; COLOUR: SHALE GREY; COMPLETE WITH</b>						
<b>AND INCLUDING ALL FITTINGS AND FIXTURES ETC AS REQUIRED; ALL AS PER ARCHITECT'S SPECIFICATION REF 30-59-07-72</b>						
Roller blinds						
a	to suit window ref 99; overall size 620mm x 2900mm	1	nr		128.25	
b	to suit window ref 100; overall size 1230mm x 2900mm	1	nr		209.25	
c	to suit window ref 101; overall size 620mm x 2900mm	1	nr		128.25	
d	to suit window ref 102; overall size 620mm x 2900mm	1	nr		128.25	
e	to suit window ref 103; overall size 1230mm x 2900mm	1	nr		209.25	
f	to suit window ref 104; overall size 620mm x 2900mm	1	nr		128.25	
g	to suit window ref 110; overall size 690mm x 2845mm	1	nr		128.25	
h	to suit window ref 111; overall size 1300mm x 2845mm	1	nr		209.25	
i	to suit window ref 112; overall size 690mm x 2845mm	1	nr		128.25	
j	to suit window ref 114; overall size 690mm x 2845mm	1	nr		128.25	
k	to suit window ref 115; overall size 1300mm x 2845mm	1	nr		209.25	
l	to suit window ref 116; overall size 690mm x 2845mm	1	nr		128.25	
m	to suit window ref 216; overall size 1145mm x 2400mm	1	nr		162.00	
n	to suit window ref 217; overall size 1145mm x 2400mm	1	nr		162.00	
o	to suit window ref 218; overall size 1145mm x 2400mm	1	nr		162.00	
p	to suit window ref 219; overall size 1145mm x 2400mm	1	nr		162.00	
q	to suit window ref 220; overall size 1145mm x 2400mm	1	nr		162.00	
					To Collection £	2673.00

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St Josephs School Refurbishment - Window Refurbishment Joiner Work				FITTINGS	
		Qty	Unit	Rate	£ p
<b>N10 GENERAL FIXTURES / FURNISHINGS / EQUIPMENT continued ...</b>					
<b>ROLLER BLINDS; LOUVOI.ITE; PERSPECTIVE FABRIC; COLOUR: SHALE GREY; COMPLETE WITH continued ...</b>					
Roller blinds continued ...					
a	to suit window ref 221; overall size 1145mm x 2400mm	1	nr		162.00
b	to suit window ref 222; overall size 1230mm x 2085mm	1	nr		175.50
c	to suit window ref 223; overall size 1230mm x 2085mm	1	nr		175.50
d	to suit window ref 224; overall size 1230mm x 2085mm	1	nr		175.50
e	to suit window ref 226; overall size 1210mm x 2060mm ✓	1	nr		175.50
f	to suit window ref 228; overall size 1210mm x 2080mm ✓	1	nr		175.50
g	to suit window ref 230; overall size 1210mm x 2060mm ✓	1	nr		175.50
h	to suit window ref 237; overall size 1220mm x 2150mm ✓	1	nr		175.50
i	to suit window ref 237A; overall size 1220mm x 2150mm ✓	1	nr		175.50
j	to suit window ref 238; overall size 1300mm x 2150mm ✓	1	nr		175.50
k	to suit window ref 239; overall size 1220mm x 2150mm ✓	1	nr		175.50
l	to suit window ref 239A; overall size 1220mm x 2150mm ✓	1	nr		175.50
To Collection £					2092.50





Window Ref	Workload status	Existing window type	Other (Specify)	Frame	Width	Height	Comments	Work to existing window	Existing window glass type	Secondary glazing required	Glazing Required	Notes	
222	Y	20 upper / 60 lower		Fan	1230	2085		Refurbish S&C window and paint	existing clear	White, Type A	33	1290 / 81980	2800
223	Y	20 upper / 60 lower			1230	2085		Refurbish S&C window and paint	existing clear	White, Type A, 2 frame coupled	33	1295	2800
224	Y	20 upper / 60 lower			1230	2085		Refurbish S&C window and paint	existing clear	White, Type A	35	1295	2800
226	Y	equal			1210	2060		Refurbish S&C window and paint	existing clear	White, Type A	36	1240	2800
228	Y	equal			1210	2080		Refurbish S&C window and paint	existing clear	White, Type A	37	1243	2800
230	Y	equal			1210	2060		Refurbish S&C window and paint	existing clear	White, Type A	38	1240	2800
237	Y	equal			1220	2150		Refurbish S&C window and paint	existing clear	White, Type A	39	1525 / 2060	2800
238	Y	equal			1220	2150		Refurbish S&C window and paint	existing clear	White, Type A	40	1372	2800
238	Y	equal			1300	2150		Refurbish S&C window and paint	existing clear	White, Type A	41	1347	2800
239	Y	equal			1220	2150		Refurbish S&C window and paint	existing clear	White, Type A	42	1388	2800
239A	Y	equal			1220	2150		Refurbish S&C window and paint	existing clear	White, Type A	43	1590	2800
251	n				690	3020		Paint externally only			44	360 / 2930	3600
252	n				690	3020		Paint externally only			45	320	3600
253	n				690	3020		Paint externally only			46	320	3600
254	n				690	3020		Paint externally only			47	380	3600

Refurbish existing window and paint. See separate tender window renovation specification for secondary glazing.

18 new aluminium window

Paint both sides

Paint externally only

Paint externally only

Paint externally only

18 secondary glazing to previously refurbished traditional window

Blinds only

284 columns for coloured secondary glazing to be as secondary glazing column

All sizes are approximate and site sizes should be taken by the contractor

Secondary glazing to be fitted with colour matched cover lining as per drawings, where required. All colour and bay windows to have appropriate colour matched coupling pieces and/or slanted subwood joining pieces as per Canada installation instructions.

Tom  
L8368

48654  
ALPWA

St JOSEPHS RS. Guooa  
Buan 07507 569160


Instruction  
continuation

Issued by: Aberdeen City Council  
address: Marischal College  
Broad Street  
AB10 1AB

Job reference: 8442  
Instruction no: 2  
Draft no: D2

Sheet: 3 of 4

Under the terms of the MWD/SCOT Building Contract dated \_\_\_\_\_

		Office use: Approximate costs	
		£ omit	£ add
<i>Brought forward:</i>			
2.10	Add Roller blinds to windows: W40, W41, W42 and W43 in Room B3 and W133, W134, W135, W136 in Room G15 and W251, W252, W253 and W254 in Room F20 All to be Pr_30_59_07_72 Roller Blinds Type B Decora Uniview 100 Storm.		
2.11	Add Roller blinds to windows: W03, W04 and W05 in Room B2 and W06, W07, W08, W09, W10 and W11 All to be Pr_30_59_07_72 Roller blinds Type A All to be Louvolite Perspective Fabric Shale Grey.		
2.12	Confirm Plumbing items detailed in email dated 15.07.24		
2.13	Add Remove 2No cupboards from below windows in Room F5. Make good decoration and floor coverings using salvaged carpet tiles.		
To be signed and dated by or for the issuer named above			
Signed 		Dated 02 August 2024	

- Distribution**
- Contractor | 2 |       Quantity Surveyor | 2 |       Clerk of Works | 1 |
  - Employer | 1 |       Structural Engineer | 1 |       Other | 0 |
  - Principal Designer | 1 |       M&E Consultant | 2 |       File

