

Customer's Name GLASGOW SCHOOL

Address SEASIDE DRIVE

BOO

Post Code AB22 8UR

| | |
|-----------|--|
| Tel. home | |
| Tel. work | |
| mobile | |
| email | |

| |
|-----------------------|
| DATE MEASURED/ORDERED |
| 10/5/24 |

| | |
|-----------|--|
| CURTAINS | |
| PLEATED | |
| ROLLERS | |
| ROMANS | |
| SHUTTERS | |
| VENETIAN | |
| VERTICALS | |
| VISION | |
| WOODEN | |

AM PM (MEASURING TIME)

| | | |
|-----|--|--|
| MON | | |
| TUE | | |
| WED | | |
| THU | | |
| FRI | | |

AM PM (FITTING TIME)

| | | |
|-----|--|--|
| MON | | |
| TUE | | |
| WED | | |
| THU | | |
| FRI | | |

| | |
|--------|--|
| P/CUST | |
| NET | |
| PRESS | |
| RADIO | |
| MAG. | |
| VAN | |
| RECC. | |
| SHOP | |
| TV | |
| YELL P | |
| OTHER | |

ALL BLINDS TO BE PAID FOR AT TIME OF FITTING

| Room | Width | Drop | Slat Size | Colour | Control LH or RH | Fitting Height | Any other Instructions | Price |
|--|------------------------|---------------|---------------|--|------------------|----------------|------------------------|-------|
| <u>Nursery Office</u> | <u>1124</u> ✓ | <u>1140</u> ✓ | <u>Plan</u> ✓ | <u>Unicom Green</u> ✓ | <u>LH</u> ✓ | <u>2200</u> ✓ | | |
| | <u>1124</u> ✓ | <u>1140</u> ✓ | <u>↓</u> ✓ | <u>↓</u> ✓ | <u>RH</u> ✓ | <u>2200</u> ✓ | | |
| <u>Swim Area</u> | <u>1128</u> ✓ | <u>1140</u> ✓ | <u>↓</u> ✓ | <u>Levia</u> ✓ | <u>LH</u> ✓ | <u>2200</u> ✓ | | |
| <u>9 New Curains + Curio Saver Devices fixed to wall ✓</u> | | | | | | | | |
| | <u>Nursery Left</u> | <u>4</u> | } | <u>MUST FIT & DO NOT LEAVE WINDOW DONE 9</u> | | | | |
| | <u>Nursery Kitchen</u> | <u>2</u> | | | | | | |
| | <u>Swim Nursery</u> | <u>2</u> | | | | | | |
| | <u>Pre Exit</u> | <u>1</u> | | | | | | |

| | | | | | | | | | | | | | |
|------|------------|-------|-------|------------|--------|--------|-------|-------------|-----------|----------|-----------|--------------|------|
| alum | anthracite | black | brown | champ-gold | chrome | silver | white | recess size | motorised | wood fix | stone fix | brackets top | face |
| | | | | | | | | ✓ | | | | | |

| | | | | | |
|--------------------|-----------|------|---------|--------|-------|
| measured by | fitted by | date | CASH | CHEQUE | SPREE |
| <u>[Signature]</u> | | | INVOICE | CARD | |

SAFETY DEVICES SUPPLIED WITH GOODS MUST BE FITTED BY US AT THE TIME OF INSTALLATION. REFUSAL TO ALLOW A SAFETY DEVICE TO BE FITTED WILL RESULT IN THE BLINDS NOT BEING INSTALLED. UNDER THE TERMS OF THIS CONTRACT, YOU WILL BE LIABLE TO ACCEPT DELIVERY AND PAY THE FULL AMOUNT. I have ordered the above goods and agree to pay a 50% deposit and the remaining balance when confirming the installation appointment. If payment is not made in full at that time, Aberdeen Blinds have the right to refuse to install the products until full settlement is made. Title of the goods does not pass to the customer until payment has been made in full. Declaring that there shall be no liability for normal damage occasioned by such removal.

| | | | |
|-------------|-----------------|----------------------|----------------------|
| TOTAL PRICE | £ | To Be Confirmed | Special Instructions |
| DEPOSIT | £ | PRICE ACCEPTANCE | |
| BALANCE | £ <u>380.00</u> | Customer's Signature | |

215/24

Sales

From: NonHousingWorkResponse <NonHousingWorkResponse@aberdeencity.gov.uk>
 Sent: 22 April 2024 11:16
 To: Robert Kerr
 Cc: Sales; Neil Walker
 Subject: JOB NO 1476669 / 1047500 - GLASHIEBURN SCHOOL - ABERDEEN BLINDS

Follow Up Flag: Follow up
 Flag Status: Completed

AB22
JWR.

Hi

Please could you raise a purchase order for the above contractor as follows:

| Jbh Job Ref | Jbh Client Ref | Jbh Priority | Jbh Description | Jbh Received Date | Jbh Response Date |
|-------------|----------------|----------------------------------|---|---------------------|---------------------|
| 14766569 | 1047500 | PYUR - 48 WORKING HOURS RESPONSE | T Deidre Aberdeen Blinds - Joiner - General - We have 2 window blinds in the nursery that have no cords we are unable to shut them. We also have 3 other blinds that have cords that are too long and are a health and safety hazard. See janitor or nursery staff for locations. rcchalmers@aberdeencity.gov.uk 07801129491 No Covid issues (Enquiry 857513) Nursery | 22/04/2024 10:10:00 | 24/04/2024 10:10:00 |

On completion of jobs, all invoices to be sent to Kittysis@aberdeencity.gov.uk

Thanks

12 ed
18 blind

Nursery Lent 4x 700 chm fixed to wall
 Bar - Purple - Bar - Pump
 Nursery Nurse 2x 700
 Snow Nursery 2x 700
 Rain Exit 1x 700

275
1000
128

Deidre Starks

Nursing Office 1124 x 1140 4 84
 1124 x 1140 21 84
 14 2200

168



Deidre Starks Work planner
 Aberdeen City Council | Non-Housing | Operatives & Protective Services | Operations
 Kittybrewster Depot | 38 Powis Terrace | Aberdeen | AB25 3RF

Direct Dial: 01224 045952
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

SNOW Ann 1128 x 1140 4
 Unkown Lent

184

380
 1000

From: Deidre Stark <DStark@aberdeencity.gov.uk>
Sent: 09 May 2024 16:52
To: Sales
Cc: Neil Walker; Derek Stephen
Subject: RE: JOB NO 14766569 / 1047500 - GLASHIEBURN SCHOOL - ABERDEEN BLINDS

Follow Up Flag: Follow up
Flag Status: Completed

Good afternoon

Below quote has been approved. Please proceed with ordering up of materials and arranging with site for installation.

Thanks

From: Neil Walker <NeiWalker@aberdeencity.gov.uk>
Sent: Thursday, May 9, 2024 2:40 PM
To: Deidre Stark <DStark@aberdeencity.gov.uk>
Subject: Fwd: JOB NO 1476669 / 1047500 - GLASHIEBURN SCHOOL - ABERDEEN BLINDS

Hi Deidre,

Please proceed with this order.

Thanks,
Neil

Sent from Outlook for Android

From: Derek Stephen <DeStephen@aberdeencity.gov.uk>
Sent: Thursday, May 9, 2024 1:46:04 pm
To: Neil Walker <NeiWalker@aberdeencity.gov.uk>
Subject: RE: JOB NO 1476669 / 1047500 - GLASHIEBURN SCHOOL - ABERDEEN BLINDS

Hi Neil,
I can only use a job number – which one do you want to use ?

Regards,
Derek

From: Neil Walker <NeiWalker@aberdeencity.gov.uk>
Sent: Thursday, May 9, 2024 1:30 PM
To: Derek Stephen <DeStephen@aberdeencity.gov.uk>
Subject: RE: JOB NO 1476669 / 1047500 - GLASHIEBURN SCHOOL - ABERDEEN BLINDS

ALL PART SEVEN

From: Craig Chalmers <CrChalmers@aberdeencity.gov.uk>
Sent: 09 May 2024 08:54
To: Sales
Cc: Lana Black; Andrea Morrice; Laura McKenzie; Michelle Smith
Subject: FW: JOB NO 1476669 / 1047500 - GLASHIEBURN SCHOOL - ABERDEEN BLINDS

BOD

Good morning,

As per the quote below we would like to go ahead, and I will forward on the financial code to Neil walker.

We would however like to make a couple of amendments to the colour of the roller blinds if possible.

Nursery office- instead of 2 beige we would like 2 cream.

Snug area- instead of beige we would like yellow.

Regards
Craig

From: Neil Walker <NeiWalker@aberdeencity.gov.uk>
Sent: Wednesday, May 8, 2024 1:05 PM
To: Craig Chalmers <CrChalmers@aberdeencity.gov.uk>
Subject: Fwd: JOB NO 1476669 / 1047500 - GLASHIEBURN SCHOOL - ABERDEEN BLINDS

Hi Craig,

Can you run this past the Headteacher and let me know if she's happy to go ahead, also provide financial code if work going ahead.

Thanks,
Neil

Sent from Outlook for Android

From: Derek Stephen <DeStephen@aberdeencity.gov.uk>
Sent: Wednesday, May 8, 2024 12:49:01 pm
To: Neil Walker <NeiWalker@aberdeencity.gov.uk>
Subject: FW: JOB NO 1476669 / 1047500 - GLASHIEBURN SCHOOL - ABERDEEN BLINDS

Good afternoon Neil,

Below are prices from Aberdeen Blinds. The total would be £433.20 (inc 14%)

Regards,
Derek