

DATE
MEASURED/ORDERED
21 April 2014

AM PM (MEASURING TIME)

MON		
TUE	✓	12-5
WED		
THU		
FRI		

P/CUST	
NET	
PRESS	
RADIO	
MAG.	
VAN	
RECC.	
SHOP	
TV	
YELL P	
OTHER	

Custom
Address
Bx
Tel. ho
Tel. w
mot
en

ZENTH ENERGY
3 Bow Arrow Square
Aberdeen
AB11 6OS
01224 460100

CURTAINS	
PLEATED	
ROLLERS	
ROMANS	
SHUTTERS	
VENETIAN	
VERTICALS	
VISION	✓ 1-3
WOODEN	

AM PM (FITTING TIME)

MON		
TUE		
WED		
THU		
FRI		

ALL BLINDS TO BE PAID FOR AT TIME OF FITTING

Room	Width	Drop	Slat Size	Colour	Control LH or RH	Fitting Height	Any other Instructions	Price
Top Room	1567 ✓	1390 ✓	12mm	White	LH ✓	2500 ✓		
Front	1563 ✓	↓ ✓	↓	↓	RH ✓	↓ ✓		
Back	1141 ✓	1390 ✓	↓	↓	RH ✓	↓ ✓		
↓	1138 ✓	↓ ✓	↓	↓	LH ✓	↓ ✓		
Boards	1120 ✓	2210 ✓	↓	130 White	RH ✓	↓ ✓		
↓	605 ✓	1499 ✓	↓	↓	RH ✓	↓ ✓		
Use Existing Curtain + Mechanism to Boardroom								

alum	anthracite	black	brown	champ-gold	chrome	silver	white	recess size	motorised ✓	wood fix	stone fix	brackets top face
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measured by	fitted by	date	CASH	CHEQUE	SPREE
			INVOICE	CARD	

SAFETY DEVICES SUPPLIED WITH GOODS MUST BE FITTED BY US AT THE TIME OF INSTALLATION. REFUSAL TO ALLOW A SAFETY DEVICE TO BE FITTED WILL RESULT IN THE BLINDS NOT BEING INSTALLED. UNDER THE TERMS OF THIS CONTRACT, YOU WILL BE LIABLE TO ACCEPT DELIVERY AND PAY THE FULL AMOUNT. I have ordered the above goods and agree to pay a 50% deposit and the remaining balance when confirming the installation appointment. If payment is not made in full at that time, Aberdeen Blinds have the right to refuse to install the products until full settlement is made. Title of the goods does not pass to the customer until payment has been made in full. Declaring that there shall be no liability for normal damage occasioned by such removal.

TOTAL PRICE	£	To Be Confirmed	Special Instructions
DEPOSIT	£	PRICE ACCEPTANCE	
BALANCE	£ 600	Customer's Signature	

ABERDEEN BLIND COMPANY

ESTABLISHED 1952

Zenith Energy
3 Ben Accord Square
Aberdeen
AB11 6DJ
01224 460100

ROOM	WIDTH	DROP	MATERIAL	CONTROLS	TYPE	FITTING HEIGHT	BRACKETS
Top Row	1567	1390	Caused Brown	LY LY	Plan	2500	101
Trans	1563	↓	White	RY	↓	↓	101
Back	1141	1340	↓	RY	↓	↓	82
↓	1138		↓	LY	↓	↓	82
Bottom	1120	2210	B/O White	RY	Ro		151
	605	1499		R	↓		83
							<u>234</u>
			White Plan B/Bass On Air				
			USE EXISTING CUR IN BOTTOM				

} 202
} 164

SPECIAL INSTRUCTIONS

heather.cowie@zenith-energy.com



PURCHASE ORDER
NUMBER: ZEN-PO-0664

Purchase Order Revision:

REV1

Requisition Order Number: N/A

CONTRACTOR:

Aberdeen Blind Company
32 Esslemont Avenue
Aberdeen
AB25 1SP
Phone: 01224 637609
Email: sales@aberdeen-blinds.co.uk

SHIP TO:

Zenith Energy Limited
3 Bon Accord Square
Aberdeen
Post Code: AB11 6DJ
Phone Number: 01224 460 100

Buyer's Name: Heather Cowie
Email Address: heather.cowie@zenith-energy.com

SEND INVOICE TO:

Zenith Energy Limited
3 Bon Accord Square
Aberdeen
AB11 6DJ

OR ELECTRONICALLY to

accounts@zenith-energy.co.uk

INCOTERMS:

PAYMENT TERMS: Net 30 Days

CURRENCY: Pounds UK Sterling

CUSTOMS STATUS:

LINE	ZEN CODE	DESCRIPTION	MIN	DATE REQUIRED	QTY	UNIT PRICE £	EXTENDED PRICE £
1		2no Chain Operated Roller Blinds complete with all fixings. Fabric: Palette Colour: Bright White			1	202.00	202.00
2		2no Chain Operated Roller Blinds complete with all fixings. Fabric: Palette Colour: Bright White			1	164.00	164.00
3		2no Chain Operated Roller Blinds complete with all fixings. Fabric: Blackout FR Colour: White			1	234.00	234.00
TOTAL EXCL VAT							600.00
VAT @ 20%							120.00
TOTAL PURCHASE ORDER AMOUNT							720.00

Special Conditions:

The Terms and Conditions applicable to this Purchase Order are the "LOGIC Purchase Order Terms & Conditions Edition 2 December 2005" along with any Special Conditions outlined within this order, which shall take precedence in the event of any conflict between Terms. Fulfilment of this Order constitutes Contractor acknowledgement and acceptance of the terms and conditions referenced herein.

For and on behalf of COMPANY :- Zenith Energy Limited

Requester:
Name: Heather Cowie
Title: Administration Support
Date: 08 April 2024

For and on behalf of COMPANY :- Zenith Energy Limited

Approver:
DocuSigned by:
Martin Booth
Name: Martin Booth
Title: Managing Director
Date: 09 April 2024

For and on behalf of CONTRACTOR :-

SIGNATURE:

NAME:

TITLE:

DATE:

CONTRACTOR is required to sign and return one executed original of the Purchase Order to COMPANY. Failure or delay to do so may result in late payment.

Zenith Energy Limited

Registered in Scotland No. SC431258 Registered Office: 3 Bon Accord Square, Aberdeen, AB11 6DJ

V.A.T. Registration No. 151 2097 39

Heather Cowie

From: Sales <sales@aberdeen-blinds.co.uk>
Sent: 08 April 2024 14:13
To: Heather Cowie
Subject: Blinds

Hi Heather,

Ref: Zenith Energy, 3 Bon accord Square, Aberdeen – Blinds

Further to our recent visit, please find below our quotation to supply & install the following,

Top Floor, Front Office

2no Chain Operated Roller Blinds complete with all fixings.

Fabric: Palette

Colour: Bright White

Cost: £202.00 + vat

Top Floor, Back Office

2no Chain Operated Roller Blinds complete with all fixings.

Fabric: Palette

Colour: Bright White

Cost: £164.00 + vat

Ground Floor

2no Chain Operated Roller Blinds complete with all fixings.

Fabric: Blackout FR

Colour: White

Cost: £234.00 + vat

If you have any further questions or wish to proceed, please contact myself where I am happy to assist.

Kind Regards

Aberdeen Blind Company

32 Esslemont Avenue

Aberdeen, AB25 1SP

t. 01224 637609 f. 01224 631172

e. sales@aberdeen-blinds.co.uk

w. www.aberdeen-blinds.co.uk

ABERDEEN
BLIND COMPANY
ESTABLISHED 1952

From: Heather Cowie <heather.cowie@zenith-energy.com>
Sent: 09 April 2024 15:57
To: Sales
Subject: RE: Blinds
Attachments: ZEN-PO-0664 - Aberdeen Blind Company.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Good Afternoon,

Thank you for sending through the information below, we would like to proceed as per your quote. Please find attached the purchase order ZEN-PO-0664 to cover this.

If you could advise the available dates that you be able to undertake the fitting that would be much appreciated. If we could book this in for a Friday, ideally in the afternoon that would great.

Should you need any further information, please let me know.

Kind Regards,

Heather Cowie
Administration Support



T +44 (0)1224 261920
M +44 (0) 7552 886 653
E heather.cowie@zenith-energy.com

Zenith Energy Ltd
3 Bon Accord Square | Aberdeen | AB11 6DJ
www.zenith-energy.com

From: Sales <sales@aberdeen-blinds.co.uk>
Sent: Monday, April 8, 2024 2:13 PM
To: Heather Cowie <heather.cowie@zenith-energy.com>
Subject: Blinds

Hi Heather,

Ref: Zenith Energy, 3 Bon accord Square, Aberdeen – Blinds

Further to our recent visit, please find below our quotation to supply & install the following,