

14/09
3-5.



ABERDEEN
CITY COUNCIL

PURCHASE ORDER

ABERDEEN CITY COUNCIL

OFFICIAL ORDER NUMBER: QS 298395

Order Date: 30/08/2023 Delivery Date: 30/08/2023 Raised By: BRIAN FINDLAY Authorised Officer: GRAHAM WILLIAMSON

SUPPLIER:

ABERDEEN BLIND COMPANY LIMITED
32 ESLEMONT AVENUE
ABERDEEN

Tel: 01224 637609

Fax: 01224 631172

AB25 2SP E-mail:

DELIVER TO:

DELIVER TO SITE

The Order Number must be quoted on all invoices and correspondence.

A Delivery Note must accompany each consignment of goods.

Product / Description	PAGE : 1 of 1	Quantity	Units	Price	Totals
JOB : HOLY FAMILY RC PRIMARY SCHOOL CONTACT : MURRAY 07870487724					
13858192/	REPAIR BLINDS IN ROOM 6	1.00		1.00	1.00

Total Order Value (incl VAT)
1.20

Handwritten calculations and notes:

126
126
49

301 + 1/2
339

127m 4/1m
3780
3780

3500
1/2

2625 reval 8 sld 400 + 1/2

2

PVC Canvas
Univer

49
109
378
49

545

INVOICE ADDRESS: ABERDEEN CITY COUNCIL KITTYBREWSTER CREDITORS BUSINESS HUB 7, 1ST FLR WEST MARISCHAL COLLEGE BROAD STREET ABERDEEN AB10 1AB kittysis@aberdeencity.gov.uk	AUTHORISED BY ROBERT KERR	FOR ENQUIRIES CONTACT BRIAN FINDLAY - 01224 489280
---	-------------------------------------	--

NOTE: THE COUNCIL'S FINANCIAL REGULATIONS APPLY TO THIS ORDER.

ALL INVOICES SHOULD BE SENT TO THE ADDRESS SHOWN ABOVE LEFT.

les

From: Brian Findlay <BFindlay@aberdeencity.gov.uk>
Sent: 30 August 2023 16:13
To: NonHousingWorkResponse
Cc: Sales; Neil Walker
Subject: RE: JOB NO 13858192 / 1035085 - HOLY FAMILY RC PRIMARY SCHOOL - ABERDEEN
BLINDS
Attachments: 298395.PDF

Hello

Po in attachment, carry out all work as described below

Regards

Brian Findlay
Buyer – Procurement
38 Powis Terrace
Aberdeen
AB25 3RF
01224 489280

From: NonHousingWorkResponse <NonHousingWorkResponse@aberdeencity.gov.uk>
Sent: Wednesday, August 30, 2023 4:03 PM
To: Brian Findlay <BFindlay@aberdeencity.gov.uk>
Cc: Sales <sales@aberdeen-blinds.co.uk>; Neil Walker <NeiWalker@aberdeencity.gov.uk>
Subject: JOB NO 13858192 / 1035085 - HOLY FAMILY RC PRIMARY SCHOOL - ABERDEEN BLINDS

Hi

Please could you raise a purchase order for the above contractor as follows:

Jbh Job Ref	Jbh Client Ref	Jbh Priority	Jbh Description	Jbh Received Date	Jbh Response Date	Prp Short Name
13858192	1035085	PYST - 7 WORKING DAYS RESPONSE	Tenant Deidre Aberdeen Blinds - the blinds in room 6 are broken and the cord will not open or close them. contact Murray 07870487724 covid unknown (Enquiry 849607) room 6	30/08/2023 09:24:00	08/09/2023 09:24:00	HOLY FAMILY R.C. PRIMARY

Sales

From: Deidre Stark <DStark@aberdeencity.gov.uk>
Sent: 05 January 2024 14:20
To: Sales; Steven Nimmo; Brian Findlay
Cc: David King; Greg Morrison
Subject: RE: JOB NO 13548871 / 1030977 - HOLY FAMILY R.C. PRIMARY SCHOOL (DINING HALL) - ABERDEEN BLINDS QUOTE

Good afternoon

I have been advised that the school are happy for above quote to proceed. The colour has been confirmed as Navy. Please contact David King on 07801 129487 to arrange the work.

@Brian Findlay please can you raise a purchase order to Aberdeen blinds as per below quote.

Thanks

From: Deidre Stark
Sent: Thursday, December 7, 2023 10:31 AM
To: Greg Morrison <gremorrison@aberdeencity.gov.uk>
Cc: David King <DaKing@aberdeencity.gov.uk>
Subject: RE: JOB NO 13548871 / 1030977 - HOLY FAMILY R.C. PRIMARY SCHOOL - ABERDEEN BLINDS QUOTE

Morning

Do we have any update re above job yet please. Need to find out if work has gone ahead so I can query with Aberdeen Blinds please

Thanks

From: Greg Morrison <gremorrison@aberdeencity.gov.uk>
Sent: Thursday, November 2, 2023 11:19 AM
To: Deidre Stark <DStark@aberdeencity.gov.uk>
Cc: David King <DaKing@aberdeencity.gov.uk>
Subject: RE: JOB NO 13548871 / 1030977 - HOLY FAMILY R.C. PRIMARY SCHOOL - ABERDEEN BLINDS QUOTE

Hi Deidre,

I was there with Davie this morning and he is going to confirm this info and provide the colour of choice from the link provided.

Regards,

Greg Morrison
(Senior Team Leader - Acting)