



**PURCHASE ORDER
NUMBER: ZEN-PO-0625**

Purchase Order Revision:

REV1

Requisition Order Number:

CONTRACTOR:

Aberdeen Blind Company
32 Esslemont Avenue
Aberdeen, AB25 1SP
Steven Nimmo <steven@aberdeen-blinds.co.uk>

SHIP TO:

Zenith Energy Limited
3 Bon Accord Square
Aberdeen
Post Code: AB11 6DJ
Phone Number: 01224 460 100

Buyer's Name: Charlotte O'Donnell
Email Address: charlotte.odonnell@zenith-energy.co.uk

SEND INVOICE TO:

Zenith Energy Limited
3 Bon Accord Square
Aberdeen
AB11 6DJ

OR ELECTRONICALLY to
accounts@zenith-energy.co.uk

INCOTERMS:

PAYMENT TERMS: Net 30 Days

CURRENCY: Pounds UK Sterling

CUSTOMS STATUS:

LINE	ZEN CODE	DESCRIPTION	MIN	DATE REQUIRED	QTY	UNIT PRICE £	EXTENDED PRICE £
1		Bright White blinds - No logo			1	165.00	165.00
		TOTAL EXCL VAT					165.00
		VAT @ 20%					33.00
TOTAL PURCHASE ORDER AMOUNT							198.00

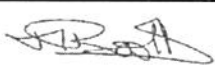
Special Conditions:

The Terms and Conditions applicable to this Purchase Order are the "LOGIC Purchase Order Terms & Conditions Edition 2 December 2005" along with any Special Conditions outlined within this order, which shall take precedence in the event of any conflict between Terms. Fulfilment of this Order constitutes Contractor acknowledgement and acceptance of the terms and conditions referenced herein.

For and on behalf of COMPANY :- Zenith Energy Limited

Requester:
Name: Charlotte O'Donnell
Title: Senior Administrator
Date: 12/10/2023

For and on behalf of COMPANY :- Zenith Energy Limited

Approver: 
Name: Martin Booth
Title: Managing Director
Date: 12/10/2023

For and on behalf of CONTRACTOR :-

SIGNATURE:
NAME:
TITLE:
DATE:

CONTRACTOR is required to sign and return one executed original of the Purchase Order to COMPANY. Failure or delay to do so may result in late payment.

Zenith Energy Limited
Registered in Scotland No. SC431258 Registered Office: 3 Bon Accord Square, Aberdeen, AB11 6DJ
V.A.T. Registration No. 151 2097 39

From: Charlotte O'Donnell <charlotte.odonnell@zenith-energy.co.uk>
Sent: 12 October 2023 14:28
To: Sales; Steven Nimmo
Subject: RE: Blinds

Follow Up Flag: Follow up
Flag Status: Completed

Hello,

Sorry, can you cancel the order for me please and requote for both the blinds with no logo. They have decided we don't need a logo on blinds at the back of the office.

Thanks,

Charlotte O'Donnell
Senior Administrator



From: Sales <sales@aberdeen-blinds.co.uk>
Sent: Thursday, October 12, 2023 1:04 PM
To: Charlotte O'Donnell <charlotte.odonnell@zenith-energy.co.uk>; Steven Nimmo <steven@aberdeen-blinds.co.uk>
Subject: Blinds

Afternoon Charlotte,

Please see below 2 costs for roller blinds, the second option is for blackout fabric as this is for a boardroom.

Ref: Zenith Energy, 3 Bon accord Square, Aberdeen – Blinds

Further to our recent visit, please find below our quotation to supply & install the following,

Boardroom
2no Chain Operated Roller Blinds complete with all fixings. (logo on large blind)
Fabric: Palette
Colour: Bright White
Cost: £244.00 + vat

OR

2no Chain Operated Roller Blinds complete with all fixings. (logo on large blind)
Fabric: Banlight FR (blackout)
Colour: White
Cost: £307.00 + vat

6 M.

ABERDEEN BLIND COMPANY

ESTABLISHED 1952

Charlothe o'Donnell

Zenith Energy
 3 Bon Accord Square
 Aberdeen
 AB11 6DJ
 01224 4160100

ROOM	WIDTH	DROP	MATERIAL	CONTROLS	TYPE	FITTING HEIGHT	BRACKETS
Booms	1120	2210	Alum	RM	Rm	3300	LOGO
	605	1570	Brnze Wm	↓	↓	2700	
			Wm Rm 3/Bm				
			125 up Rm 13/Bm				
						103	
						79-60	185
							61
							244
				228			
				79			
				307			

SPECIAL INSTRUCTIONS