

# ABERDEEN BLIND COMPANY

32 Esslemont Avenue  
Aberdeen  
AB25 1SP  
Tel: 01224 637609  
Fax: 01224 631172  
Email: sales@aberdeen-blinds.co.uk

46503

**CUSTOMER  
ORDER No.**

WIND TO 147

Customer's Name NHS - WARD 306  
Address ORANGE ZONE  
2nd floor  
Post Code \_\_\_\_\_

Tel. home	
Tel. work	
mobile	
email	

DATE  
MEASURED/ORDERED  
20/09/23

CURTAINS	
PLEATED	
ROLLERS	
ROMANS	
SHUTTERS	
VENETIAN	
VERTICALS	
VISION	
WOODEN	

AM PM (MEASURING TIME)

MON		
TUE		
WED		
THU		
FRI		

AM PM (FITTING TIME)

MON		
TUE		
WED		
THU		
FRI		

P/CUST	
NET	
PRESS	
RADIO	
MAG.	
VAN	
RECC.	
SHOP	
TV	
YELL P	
OTHER	

## ALL BLINDS TO BE PAID FOR AT TIME OF FITTING

Room	Width	Drop	Slat Size	Colour	Control LH or RH	Fitting Height	Any other Instructions	Price
Hall Area	1145	1950	89	Woods Lam	LH	2900		
Nest Hoist	17	1937	↓	↓				
BCO 10	16	1928	↓	↓				
Fit Curtains in First Room on LH side Once Turnover Main Door - ABOVE ARCHWAY								

alum	anthracite	black	brown	champ-gold	chrome	silver	white	recess size	motorised	wood fix	stone fix	brackets top	face
													5"

measured by	fitted by	date	CASH	CHEQUE	SPREE
<i>[Signature]</i>			INVOICE	CARD	

ALL BLINDS MANUFACTURED AFTER 1<sup>st</sup> APRIL 2014 MUST COMPLY WITH NEW CHILD SAFETY LAWS. SAFETY DEVICES SUPPLIED WITH GOODS MUST BE FITTED BY US AT THE TIME OF INSTALLATION. REFUSAL TO ALLOW A SAFETY DEVICE TO BE FITTED WILL RESULT IN THE BLINDS NOT BEING INSTALLED. UNDER THE TERMS OF THIS CONTRACT YOU WILL BE LIABLE TO ACCEPT DELIVERY AND PAY THE FULL AMOUNT. I have ordered the above goods and agree to pay 50% deposit and the remaining balance on the day of fitting. If payment is not made in full at that time Aberdeen Blinds has the right to remove the goods until full settlement is made. Title of the goods does not pass to the customer until payment has been made in full. Declaring that there shall be no liability for normal damage occasioned by such removal.

TOTAL PRICE £ \_\_\_\_\_

DEPOSIT £ \_\_\_\_\_

BALANCE £ 307 *[Signature]*

**To Be Confirmed**

PRICE ACCEPTANCE  
Customer's Signature

Special Instructions

NPL13357608



# Project Budget Cost Request Form



ALL SECTIONS MUST BE COMPLETED BEFORE REQUEST WILL BE CONSIDERED

Site: ARI	Building: ARI
Ward / Department: W306	Contact Name: DIANE MORRISON
Contact Number: 52784	Contact E-Mail Address: diane.morrison3@nhs.scot
Brief Description of Request: 2 FULL SETS OF BLINDS FOR WARD 306. 1- BESIDE HOIST 1- BETWEEN BED SPACE 9 & 10.	
Request Submitted By:	Name: DIANE MORRISON
	Job Title: WARD ASSISTANT
Signature: Diane Morrison	Date:
Request Supported By (e.g. Service or Business Manager):	Name: FIONA STARTON
	Job Title: SCN
Signature: fsta	Date: 14/8/23
Management Accountant Approval:	Name:
	Job Title:
Signature:	Date:
Date Received:	Date Returned:
Project Manager:	Project Number:
Budget Cost Amount for Approval: (to be provided by Estates)	£

~~134~~  
~~183~~  
 134  
 183  
 307.4m

MOIST 1145 x 1950 L4 2400 54m  
 next to hoist 1750 x 1937  
 bet 9-10 1600 x 1928



# PURCHASE ORDER: NFE13357608

<b>Buyer</b> NHS GRAMPIAN SUMMERFIELD HOUSE EDAY ROAD ABERDEEN, GRAMPIAN AB15 6RE	<b>Order Date</b> 20 Sept 2023	<b>Invoice To</b> NHS GRAMPIAN FINANCE DEPARTMENT, WESTHOLME, WOODEND QUEENS ROAD ABERDEEN, AB15 6LS
<b>Supplier</b> Aberdeen Blind Company 32 Esslemont Avenue Aberdeen, 75450	<b>Order Contact</b> Name: Susan Whyte Phone: 07500096180 <a href="mailto:susan.whyte3@nhs.scot">susan.whyte3@nhs.scot</a>	<b>Delivery</b> Susan Whyte 07500096180 NAGENGINEERING MILE END WORKSHOP ESTATES C/O CENTRAL STORES Foresterhill ABERDEEN, GRAMPIAN AB25 2ZD

### Delivery Information

<b>Order Type:</b>	Direct Ship
<b>Carrier:</b>	Best Way -Normal Delivery
<b>FOB - Delivery Terms:</b>	Delivered -Allowed

### Payment Information

<b>Customer Number:</b>	Not Known
<b>Payment Terms:</b>	Net 30

**Comments** Requisition Comment: Call off against NHSG Measured Term Contract Framework and agreed rates therein.

Line	Item Type	Item No	Manufacturer No	UOM	Pack Size	Qty	Unit Price	VAT Type	Extended Amt
1	Non-Catalogue	unknown		Each		1	£307.00	SI	£307.00
	ARI Ward 306 - acceptance of quote to supply and fit blinds beside the hoist and between beds 9 and 10.								
<b>Total Extended Amount:</b>									£307.00

### VAT Types

Key	Description
SI	SI - STD IRRECOVERABLE

### Terms & Conditions of Purchase:

- This Purchase Order is subject to NHS Scotland Standard Conditions of Contract for the Purchase of Goods or Services.
- The prices detailed in this Purchase Order are fixed and firm for the duration of this order and not subject to any escalation.  
If the Supplier finds any discrepancies, ambiguities, or contradictions between various parts of this Purchase Order, or any errors or omissions, the
- Purchaser shall be immediately informed in writing. Any work performed after such discovery, until authorised in writing by Purchaser, will be at the Supplier's risk and expense.
- Payment shall be effected within 30 days from receipt of a satisfactorily rendered full and correct invoicing documentation and fulfilment of supplier's obligations under this Purchase Order, unless agreed otherwise between Purchaser and Supplier.  
Packages containing fragile articles must be packed with special precaution against risk of breakage and marked "fragile - handle with care". Supplier is responsible for suitable inner packing and wrapping of items. Supplier is responsible for the identification of any hazardous materials, which may be included
- with delivery of goods. Delivery must be made in strict accordance with the Health and Safety at Work Act 1974 and all sub ordinate legislation such as Control of Substances Hazardous to Health Regulations (COSHH) and Manual Handling Regulations latest revisions.
- Goods must be received between 0900 and 1530 hours Monday to Thursday; and 0800 and 1500 hours Friday. The Purchaser shall not be responsible for any costs for re-delivery of goods as a result of delivery being made out with these receiving hours.



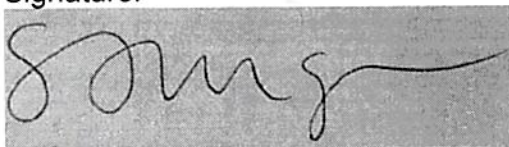
# Project Budget Cost Request Form

X26169, emailed to Ali 28/8/2023

**ALL SECTIONS MUST BE COMPLETED BEFORE REQUEST WILL BE CONSIDERED**

Site: Forresterhill	Building: ARI
Ward / Department: Acute Physiotherapy – Staff Base <i>WARD 306</i>	Contact Name: Janice Stewart
Contact Number: 53409	Contact E-Mail Address: janice.stewart@nhs.scot
Brief Description of Request: <i>lose Roar On LY Side known MAN DOOR</i>  Please review the cords for blinds located in our Vascular Gym, Orange Zone, Surgical Block – Level 2.  The gym is used for patients and it has been identified during an H&S inspection that the cords currently in place might pose a ligature risk.  Contact for access to the Vascular gym is through the Band 7 Physiotherapist in charge of the gym – Karen Duncan – on Ascom 54684 or myself on ext 53409.	

Request Submitted By:	Name: Janice Stewart
	Job Title: Department Secretary
Signature: <i>Janice Stewart</i>	Date: 28 <sup>th</sup> August 2023

Request Supported By (e.g. Service or Business Manager):	Name: Sarah Hughson
	Job Title: Clinical Lead in Physiotherapy
Signature: 	Date: 28 <sup>th</sup> August 2023
Management Accountant Approval:	Name:
	Job Title:
Signature:	Date:

Date Received:	Date Returned:
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*No change Refix cords in Room LY Bms*