

Gilman's As

Thurs 13/4

From: NonHousingWorkResponse <NonHousingWorkResponse@aberdeencity.gov.uk>
 Sent: 03 April 2023 08:48
 To: Brian Findlay
 Cc: Sales; Stewart McGettrick; Neil Walker
 Subject: JOB NO 13311490 / 1027710 - TULLOS COMMUNITY SCHOOL - ABERDEEN BLINDS

Follow Up Flag: Follow up
 Flag Status: Flagged

Score 3% Wm

1590 x 3300 L1 124 3400

40 5457m

373 dm

Hi

Please could you raise a purchase order for the above contractor as follows:

Job Ref	Client Ref	Priority	Short Description	Received Date	Response Date	Address
13311490	1027710	PYST - 7 WORKING DAYS RESPONSE	FAO Aberdeen Blinds - nursery cord or window going up and down janitor keeps putting it back but next day it comes back off again they are fed up with this told the janitor about this but he keeps putting it back up there is surely something wrong with before it keeps coming off chain in janitors office reported by peter kirton 07970069613 there are c19 issues on site (Enquiry 845136) nursery	30/03/2023 15:03:00	10/04/2023 15:03:00	TULLOS COMMUNITY SCHOOL, ABERDEEN, AB11 8FJ

On completion of jobs, all invoices to be sent to Kittysis@aberdeencity.gov.uk

Thanks



Deidre Stark | Work planner
 Aberdeen City Council | Non-Housing | Operatives & Protective Services |
 Operations
 Kittybrewster Depot | 38 Powis Terrace | Aberdeen | AB25 3RF

Direct Dial: 01224 489136
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

PURCHASE ORDER

ABERDEEN CITY COUNCIL

OFFICIAL ORDER NUMBER: QS 292995

Order Date: 03/04/2023 Delivery Date: 03/04/2023 Raised By: BRIAN FINDLAY Authorised Officer: GRAHAM WILLIAMSON

SUPPLIER:
 ABERDEEN BLIND COMPANY LIMITED
 32 ESSEMONT AVENUE
 ABERDEEN

 Tel: 01224 637609
 Fax: 01224 631172

 AB25 2SP E-mail:

DELIVER TO:
 DELIVER TO SITE

The Order Number must be quoted on all invoices and correspondence.

A Delivery Note must accompany each consignment of goods.

Product / Description	PAGE : 1 of 1	Quantity	Units	Price	Totals
JOB : TULLOS COMMUNITY SCHOOL CONTACT : PETER 07970069613 PROPERTY INSPECTOR : NEIL WALKER					
13311490/	REPAIR NURSERY CHORD AS REQUIRED	1.00		100.00	100.00

Total Order Value (incl VAT)
120.00

INVOICE ADDRESS:
 ABERDEEN CITY COUNCIL
 KITTYBREWSTER CREDITORS
 BUSINESS HUB 7, 1ST FLR WEST
 MARISCHAL COLLEGE
 BROAD STREET
 ABERDEEN AB10 1AB
 kittysis@aberdeencity.gov.uk

AUTHORISED BY
 DEREK STEPHEN

FOR ENQUIRIES CONTACT
 BRIAN FINDLAY - 01224 489280

NOTE: THE COUNCIL'S FINANCIAL REGULATIONS APPLY TO THIS ORDER.

ALL INVOICES SHOULD BE SENT TO THE ADDRESS SHOWN ABOVE LEFT.