





# Method Statement

## Roller Blinds Installation

Action	Details
<p><b>Brief description of the works And location</b></p>	<p>Deliver pre-manufactured Roller Blinds and fit in final location in various rooms. Site: Interdisciplinary Hub, Crombie Hall, UOA</p>
<p><b>Programme / Sequence of works and how operations are controlled.</b></p> <p>Identifying: Access / Egress; Place of Work, Adequate Lighting, Is a permit to work Required?</p>	<ol style="list-style-type: none"> <li>1. Operatives to be briefed before arrival at site.</li> <li>2. Operatives to be site inducted by responsible person on arrival.</li> <li>3. Deliver in van to designated entrance door of building.</li> <li>4. Fitter to man handle suitably sized components to the correct locations</li> <li>5. Components progressively fixed in position.</li> <li>6. Task lighting not required.</li> <li>7. Works to be completed in 1 days.</li> </ol>
<p><b>On site supervision arrangements</b></p> <p>Identify person in overall charge and detail his responsibilities.</p>	<ul style="list-style-type: none"> <li>• Fitter in charge:</li> <li>• Fitters: One</li> </ul>
<p><b>Individual responsible for control and monitoring</b></p> <p>Identify person directly responsible for works and detail his responsibilities.</p>	<ul style="list-style-type: none"> <li>• [Redacted] will be the fitter on site.</li> <li>• Steven Nimmo estimated works and time on site.</li> </ul>
<p><b>Plant and Equipment to be used, and operator training requirements.</b></p> <p>List major items or equipment, identify statutory examination and equipment; training required for operative</p>	<ol style="list-style-type: none"> <li>1. Battery Drill for fixing components in place</li> </ol>
<p><b>Occupational Health Assessments (Risk, Noise, COSH etc)</b></p> <p>Assessment and control measures to be implemented, Co-ordination between contractor, identify hazardous Materials and control measures for COSH, storage materials etc.</p>	<ol style="list-style-type: none"> <li>1. Coshh Assessment not required.</li> <li>2. Waste will be removed from site in van.</li> <li>3. Separate Risk Assessment required as this Statement does not confirm identifiable hazards and measures to be implemented to ensure control of risk.</li> </ol>
<p><b>First Aid and PPE requirements</b></p> <p>Identify additional first aid or PPE, e.g. Resuscitator, eyewash, gloves, respirator, hearing protection.</p>	<p>IF THE NATURE OF THIS SITE IS AN OPERATIONAL CONSTRUCTION SITE, WE CARRY THE FOLLOWING EQUIPMENT.</p> <ul style="list-style-type: none"> <li>• Hard hat</li> <li>• High visibility vest</li> <li>• Steel toe capped shoes.</li> <li>• Gloves and Glasses</li> </ul>

Prepared By: Steven Nimmo

Position: Manager

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