



Tues 20/9

**From:** NonHousingWorkResponse <NonHousingWorkResponse@aberdeencity.gov.uk>  
**Sent:** 08 September 2022 12:22  
**To:** Brian Findlay  
**Cc:** Sales; Neil Walker  
**Subject:** JOB NO 12515065 / 1017044 - ST PETER'S PRIMARY - ABERDEEN BLINDS

Hi all

Please could you raise a purchase order for the above contractor as follows:

| Jbh Job Ref | Jbh Client Ref | Jbh Priority                            | Jbh Description  | Jbh Received Date      | Jbh Response Date      | Prp Short Name             |
|-------------|----------------|---|--|------------------------|------------------------|----------------------------|
| 12515065    | 1017044        | PYST - 7<br>WORKING<br>DAYS<br>RESPONSE | FAO ABERDEEN<br>BLINDS - Repair or<br>replace faulty<br>vertical blind Scott<br>Sandison Tel<br>07801129532<br>(Enquiry 838600)<br>Infant Room | 08/09/2022<br>11:45:00 | 19/09/2022<br>11:45:00 | ST PETER'S<br>R.C. PRIMARY |

Thanks



**Deidre Stark** | Work planner

Aberdeen City Council | Non-Housing | Operatives & Protective Services |  
Operations  
Kittybrewster Depot | 38 Powis Terrace | Aberdeen | AB25 3RF

Direct Dial: 01224 489136

[www.aberdeencity.gov.uk](http://www.aberdeencity.gov.uk) | Twitter: @AberdeenCC | Facebook.com/AberdeenCC



Wash your  
hands.



Use a tissue  
for coughs and  
sneezes.



Avoid touching  
your face.

[www.nhsinform.scot/coronavirus](http://www.nhsinform.scot/coronavirus)

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**ABERDEEN**  
CITY COUNCIL

# PURCHASE ORDER

ABERDEEN CITY COUNCIL

**OFFICIAL ORDER NUMBER: QS 285897**

Order Date: 08/09/2022

Delivery Date: 08/09/2022

Raised By: BRIAN FINDLAY

Authorised Officer: GRAHAM WILLIAMSON

**SUPPLIER:**

ABERDEEN BLIND COMPANY LIMITED  
32 ESSELMONT AVENUE  
ABERDEEN

Tel: 01224 637609

Fax: 01224 631172

AB25 2SP E-mail:

**DELIVER TO:**

DELIVER TO SITE

The Order Number must be quoted on all invoices and correspondence.

A Delivery Note must accompany each consignment of goods.

| Product / Description   | PAGE : 1 of 1 | Quantity | Units | Price  | Totals |
|---|---------------|----------|-------|--------|--------|
| JOB : ST PETERS PRIMARY SCHOOL<br>CONTACT : SCOTT 07801129532<br>PROPERTY INSPECTOR : NEIL WALKER |               |          |       |        |        |
| 12515065/ REPAIR/REPLACE VERTICAL BLIND IN INFANT ROOM  |               | 1.00     |       | 100.00 | 100.00 |

Total Order Value (incl VAT)  
120.00

114 1137 x 1523 44¢

114 1137 x 1523 44¢

203 2332 x 1523 24¢

114 1130 x 1523 24¢

114 1132 x 1523 24¢

659

14123.00  
to the  
Wood

**INVOICE ADDRESS:**

ABERDEEN CITY COUNCIL  
KITTYBREWSTER CREDITORS  
BUSINESS HUB 7, 1ST FLR WEST  
MARISCHAL COLLEGE  
BROAD STREET  
ABERDEEN AB10 1AB  
kittysis@aberdeencity.gov.uk

**AUTHORISED BY**

DEREK STEPHEN

**FOR ENQUIRIES CONTACT**

BRIAN FINDLAY - 01224 489280

**NOTE: THE COUNCIL'S FINANCIAL REGULATIONS APPLY TO THIS ORDER.**

ALL INVOICES SHOULD BE SENT TO THE ADDRESS SHOWN ABOVE LEFT.