

02/09

DATE
MEASURED/ORDERED
22 AUG 12

AM PM (MEASURING TIME)

MON		✓ 12-5
TUE		
WED		
THU		
FRI		

P/CUST	
NET	
PRESS	
RADIO	
MAG.	
VAN	
RECC.	
SHOP	
TV	
YELL P	
OTHER	

AM PM (FITTING TIME)

MON		
TUE		
WED		
THU		
FRI		

Cl NHS
A Kingsway Hosp
F Stoneham
F Room 7
Tel
T
mobile 07811111111
email

CURTAINS		
PLEATED		
ROLLERS	✓	6-9
ROMANS	✓	"
SHUTTERS		
VENETIAN		
VERTICALS		
VISION		
WOODEN		

ALL BLINDS TO BE PAID FOR AT TIME OF FITTING

Room	Width	Drop	Slat Size	Colour	Control LH or RH	Fitting Height	Any other Instructions	Price
	1310 fw	1250	14	PVC Wms	LH	2300		
Soap Dispenser Wm Needs Be removed By Owner								

alum	anthracite	black	brown	champ-gold	chrome	silver	white	recess size	motorised	wood fix	stone fix	brackets top	brackets face
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measured by	fitted by	date	CASH	CHEQUE	SPREE
			INVOICE	CARD	

ALL BLINDS MANUFACTURED AFTER 1ST APRIL 2014 MUST COMPLY WITH NEW CHILD SAFETY LAWS. SAFETY DEVICES SUPPLIED WITH GOODS MUST BE FITTED BY US AT THE TIME OF INSTALLATION. REFUSAL TO ALLOW A SAFETY DEVICE TO BE FITTED WILL RESULT IN THE BLINDS NOT BEING INSTALLED. UNDER THE TERMS OF THIS CONTRACT YOU WILL BE LIABLE TO ACCEPT DELIVERY AND PAY THE FULL AMOUNT. I have ordered the above goods and agree to pay 50% deposit and the remaining balance on the day of fitting. If payment is not made in full at that time Aberdeen Blinds has the right to remove the goods until full settlement is made. Title of the goods does not pass to the customer until payment has been made in full. Declaring that there shall be no liability for normal damage occasioned by such removal.

TOTAL PRICE £
DEPOSIT £
BALANCE £ 110.60

To Be Confirmed
PRICE ACCEPTANCE
Customer's Signature

Special Instructions

6/Sep/2022

Office Use Only
Use Only

NHS Grampian Estates

Project No:

Office

PROJECT BUDGET COST REQUEST FORM

Site: Kincardine Community Hosp.	Brief Description of Job:	
Building: Outpatient Department	Blackout Blinds	
Ward/Dept: Consult. Room 7		
Site Contact:	Name: Sam May	Tele No: 07970 369945

Types of costing: R = Rough Cost +/- 25%, E = Estimate +/- 20%, Q = Quotation +/- 0%				
Type of Cost Required	Deadline for Costing	Date Received	Costed By	Date Returned
Q	ASAP			

Office use only

Requested by: ELAINE GARDEN <i>Name in Block Capitals</i>	Signature: <i>E Garden</i>	Date: 31-8-22
Service / Support Manager's approval for pricing: <i>Name in Block Capitals</i> ALYSON THOMSON	Signature: <i>A Thomson</i>	Date: 31/8/22

<p>Description of requirements including (if possible) Plan / Location:</p> <p>Supply and fitting of blackout roller blinds in Consulting Room 7, Kincardine Community Hospital. These blinds are to be fitted over the window in addition to the vertical blinds which are already there and not as a replacement.</p> <p><i>125x1250</i> <i>FW 1310</i> <i>52W Row</i></p> <p><i>110-60</i></p> <p><i>1310 x 1250</i> <i>LA</i></p> <p><i>SOAP Disinfectant Needs Man</i></p> <p>If more space required please use reverse</p>
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If authorised to proceed prior to receiving cost please Sign and Supply Financial Code

Authorised by: ALYSON THOMSON <i>Name in Block Capitals</i>	Signature: <i>A Thomson</i>	Date: 31/8/22
Financial Code: N16026		

Forward to Projects Team, Estates Office, Foresterhill, Aberdeen

PURCHASE ORDER: NFE12033987

Buyer NHS GRAMPIAN SUMMERFIELD HOUSE EDAY ROAD ABERDEEN, GRAMPIAN AB15 6RE	Order Date 12 Sep 2022	Invoice To NHS GRAMPIAN FINANCE DEPARTMENT, WESTHOLME, WOODEND QUEENS ROAD ABERDEEN, AB15 6LS
Supplier Aberdeen Blind Company 32 Esslemont Avenue Aberdeen, 75450	Order Contact Name: Dale Chapman Phone: 0 dale.chapman@nhs.scot	Delivery Dale Chapman 0 NAGDENGINEERING MILE END WORKSHOP ESTATES C/O CENTRAL STORES Foresterhill ABERDEEN, GRAMPIAN AB25 2ZD

Delivery Information

Order Type:	Direct Ship
Carrier:	Best Way -Normal Delivery
FOB - Delivery Terms:	Delivered -Allowed

Payment Information

Customer Number:	Not Known
Payment Terms:	Net 30

Line	Item Type	Item No	Manufacturer No	UOM	Pack Size	Qty	Unit Price	VAT Type	Extended Amt
	Description (Line Comments)								
1	Non-Catalogue	unknown		Each		1	£110.60	SI	£110.60
	F.A.O Steve Nimmo Kincardine Community Hospital - Consulting room 7 Black Out Blinds 1no Chain operated Roller blind Fabric: Ex-Lite (PVC) Colour: White Cost: £110.60 + vat (F.A.O Steve Nimmo Kincardine Community Hospital - Consulting room 7 Black Out Blinds 1no Chain operated Roller blind Fabric: Ex-Lite (PVC) Colour: White Cost: £110.60 + vat)								
Total Extended Amount:									£110.60

VAT Types

Key	Description
SI	SI - STD IRRECOVERABLE

Terms & Conditions of Purchase:

1. This Purchase Order is subject to NHS Scotland Standard Conditions of Contract for the Purchase of Goods or Services.
2. The prices detailed in this Purchase Order are fixed and firm for the duration of this order and not subject to any escalation.
If the Supplier finds any discrepancies, ambiguities, or contradictions between various parts of this Purchase Order, or any errors or omissions, the Purchaser shall be immediately informed in writing. Any work performed after such discovery, until authorised in writing by Purchaser, will be at the Supplier's risk and expense.
3. Payment shall be effected within 30 days from receipt of a satisfactorily rendered full and correct invoicing documentation and fulfilment of supplier's obligations under this Purchase Order, unless agreed otherwise between Purchaser and Supplier.
4. Packages containing fragile articles must be packed with special precaution against risk of breakage and marked "fragile - handle with care". Supplier is responsible for suitable inner packing and wrapping of items. Supplier is responsible for the identification of any hazardous materials, which may be included with delivery of goods. Delivery must be made in strict accordance with the Health and Safety at Work Act 1974 and all sub ordinate legislation such as Control of Substances Hazardous to Health Regulations (COSHH) and Manual Handling Regulations latest revisions.
5. Goods must be received between 0900 and 1530 hours Monday to Thursday; and 0800 and 1500 hours Friday. The Purchaser shall not be responsible for any costs for re-delivery of goods as a result of delivery being made out with these receiving hours.