

for Steven

wed 27/4
pm

Lewis McGeorge <LMcGeorge@aberdeencity.gov.uk>
25 April 2022 08:57
Sales
Aberdeen council blind replacement

Has school
run from
3-3:30

Subject:

Hello,

I'm team leader for the joiners at Aberdeen City Council. One of our joiners broke some blinds at a tenants property and we are now responsible for replacing them. I was just wondering if someone from your company could arrange with the tenant to have new like for like replacement blinds measured and a quote sent back to myself for processing.

The tenants details are – Miss Stewart, 28 Davidson Drive. Telephone number – 07454224445.

Cheers,
Lewis

AB16 TRN

137 1895 x 1435 LT
61 390 x 145 m
198
147

2200
Woods
Loc 0952



Lewis McGeorge | Team Leader (Joiners)
Aberdeen City Council | Building Services | Operations & Protective
Services | Operations
Kittybrewster Depot. | 38 Powis Terrace | Kittybrewster | Aberdeen | AB25 3RF

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.

On March - Transa Win PD receive

Brian Findlay <BFindlay@aberdeencity.gov.uk>

Wednesday, May 18, 2022 11:53 AM

Sales

Lewis McGeorge

Subject:

purchase order

Attachments:

281914.PDF

Follow Up Flag:

Follow up

Flag Status:

Completed

Hello

Please open attachment for purchase order

QS281914

JOB REF : 28 DAVIDSON DR

Regards

Brian findlay

Buyer – procurement

Operations and protective services

38 powis terrace

Aberdeen

Ab25 3rf

01224 489280

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



PURCHASE ORDER

ABERDEEN CITY COUNCIL

OFFICIAL ORDER NUMBER: QS 281914

Order Date: 17/05/2022

Delivery Date: 17/05/2022

Raised By: BRIAN FINDLAY

Authorised Officer: GRAHAM WILLIAMSON

SUPPLIER:

ABERDEEN BLIND COMPANY LIMITED
32 ESSELMONT AVENUE
ABERDEEN

Tel: 01224 637609

Fax: 01224 631172

AB25 2SP E-mail:

DELIVER TO:

DELIVER TO SITE

The Order Number must be quoted on all invoices and correspondence.

A Delivery Note must accompany each consignment of goods.

Product / Description

PAGE : 1 of 1

Quantity

Units

Price

Totals

JOB : 28 DAVIDSON DR
TENANT : MISS STEWART 07454224445
PROPERTY INSPECTOR : LEWIS MCGEIRGE

11965427/

BLINDS AS QUOTE

1.00

198.00

198.00

Total Order Value (incl VAT)

237.60

INVOICE ADDRESS:

ABERDEEN CITY COUNCIL
CREDITOR SECTION
BUILDING SERVICES
38 POWIS TERRACE
ABERDEEN
AB25 3RF

AUTHORISED BY

NEIL BEEDIE

FOR ENQUIRIES CONTACT

BRIAN FINDLAY - 01224 489280

NOTE: THE COUNCIL'S FINANCIAL REGULATIONS APPLY TO THIS ORDER.

ALL INVOICES SHOULD BE SENT TO THE ADDRESS SHOWN ABOVE LEFT.