

Method Statement

Chain Operated Roller Blinds Installation

| Action | Details |
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| <p>Brief description of the works And location</p> | <p>Deliver pre-manufactured Roller Blinds and fit in final location in various rooms. Site: Leisure Facility Office, Total, Westhill</p> |
| <p>Programme / Sequence of works and how operations are controlled.</p> <p>Identifying: Access / Egress; Place of Work, Adequate Lighting, Is a permit to work Required?</p> | <ol style="list-style-type: none"> 1. Operatives to be briefed before arrival at site. 2. Operatives to be site inducted by responsible person on arrival. 3. Deliver in van to designated entrance door of building. 4. Fitter to man handle suitably sized components to the correct locations 5. Components progressively fixed in position. 6. Task lighting not required. 7. Works to be completed in 3 days. |
| <p>On site supervision arrangements</p> <p>Identify person in overall charge and detail his responsibilities.</p> | <ul style="list-style-type: none"> • Fitter in charge: Steven Nimmo • Fitters: Two |
| <p>Individual responsible for control and monitoring</p> <p>Identify person directly responsible for works and detail his responsibilities.</p> | <ul style="list-style-type: none"> • Steven Nimmo will be the fitter on site. • David Morgan will be the fitter on site. • Steven Nimmo estimated works and time on site. |
| <p>Plant and Equipment to be used, and operator training requirements.</p> <p>List major items or equipment, identify statutory examination and equipment; training required for operative</p> | <ol style="list-style-type: none"> 1. Battery Drill for fixing components in place |
| <p>Occupational Health Assessments (Risk, Noise, COSH etc)</p> <p>Assessment and control measures to be implemented, Co-ordination between contractor, identify hazardous Materials and control measures for COSH, storage materials etc.</p> | <ol style="list-style-type: none"> 1. Coshh Assessment not required. 2. Waste will be removed from site in van. 3. Separate Risk Assessment required as this Statement does not confirm identifiable hazards and measures to be implemented to ensure control of risk. |
| <p>First Aid and PPE requirements</p> <p>Identify additional first aid or PPE, e.g. Resuscitator, eyewash, gloves, respirator, hearing protection.</p> | <p>IF THE NATURE OF THIS SITE IS AN OPERATIONAL CONSTRUCTION SITE, WE CARRY THE FOLLOWING EQUIPMENT.</p> <ul style="list-style-type: none"> • Hard hat • High visibility vest • Steel toe capped shoes. • Gloves and Glasses |

Prepared By: Steven Nimmo

Position: Manager

Date: 12/04/2022