

email attachment
to Deborah
on 22/2/22

Sales

From: Deborah MacGregor <Deborah.MacGregor@balmoral.co.uk>
Sent: Thursday, February 17, 2022 9:40 AM
To: Sales
Subject: Balmoral Comtec Wed 23rd Feb
Attachments: BCHS.02.10.COV Visitor Contractor COVID 19 Declaration..pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good Morning

As discussed, Steve Nimmo will be attending our site on Wednesday 23rd Feb to measure up and quote.

I am Steve's contact for this visit – contact details below.

Can Steve please complete the attached and return to me prior to arrival on site.

Also, I can see from your file that we would also require a copy of your new liability insurance cert – the one we have on file expires 19.02.2022.

Thank You

Best Regards,



Deborah MacGregor
QHSE Lead19

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Purchase Order

Balmoral Comtec Limited

Balmoral Park, Loirston, Aberdeen, AB12 3GY, Scotland

Email: ComtecAP@balmoral.co.uk

Switchboard +44 1224 859000 Fax +44 1224 859059

VAT Registration No. GB886 7556 53

www.balmoral-group.com



BALMORAL

www.balmoral-group.com

Supplier Instruction: Please quote P.O. number on invoice & send to above address for payment

Creditor:

ABERDEEN BLIND CO. LTD
32 ESSELMONT AVENUE
ABERDEEN, GRAMPIAN
AB25 1SP
Great Britain

Ship To:

Balmoral Comtec Limited
Balmoral Park
Loirston
Aberdeen
AB12 3GY
Scotland

Purchase Order No. C 0085731

Date 24-02-2022

Creditor ID AB0017

Point of Contact Deborah MacGregor

Incoterms DAP

#	Qty	Item Number	Description	Req. Date	UOFM	Unit Price	Ext. Price
1	1	404690	25MM VENETIAN BLINDS + HEADRAIL <i>Blinds for Occupational Health Room</i>	11-03-2022	EACH	£196.00	£196.00
						Subtotal	£196.00
						VAT	£39.20
						Order Total	£235.20

Comments and Instructions:

Balmoral Comtec Ltd Terms and Conditions for Purchase can be found on our website at the following link

<https://www.balmoraloffshore.com/company/legal#docs>. We may change these Terms and Conditions for Purchase at any time by posting a new version on our website and/or by emailing them to you. Please check them carefully as they will apply to any new orders occurring after the effective date shown. Invoices not quoting PO Number will be returned. Payment terms 45 days month end of invoice. Please note goods will only be accepted with an advice note referencing our Purchase Order Number. Notwithstanding the foregoing, the terms and conditions of any valid frame agreement between Balmoral and the Supplier shall govern this Purchaser Order and take precedence over these Terms and Conditions.