

125

AM PM (MEASURING TIME)

| | | | | |
|-----|--|--|--|--------|
| MON | | | | P/CUST |
| TUE | | | | NET |
| WED | | | | PRESS |
| THU | | | | RADIO |
| FRI | | | | MAG. |
| | | | | VAN |

AM PM (FITTING TIME)

| | | | | |
|-----|--|--|--|--------|
| MON | | | | RECC. |
| TUE | | | | SHOP |
| WED | | | | TV |
| THU | | | | YELL P |
| FRI | | | | OTHER |

DATE MEASURED/ORDERED
9/11/21

Customer's Name **BURNS CONS**
Address **JOHNSTON G BLOCK**

Unit **U1**
Post Code

SANDY PETRIE - Site Manager

| | |
|-----------|-------------|
| Tel. home | |
| Tel. work | 07908589768 |
| mobile | |
| email | |

| | |
|-----------|--|
| CURTAINS | |
| PLEATED | |
| ROLLERS | |
| ROMANS | |
| BUTTONS | |
| VENETIAN | |
| VERTICALS | |
| VISION | |
| WOODEN | |

ALL BLINDS TO BE PAID FOR AT TIME OF FITTING

| Room | Width | Drop | Slat Size | Colour | Control LH or RH | Fitting Height | Any other Instructions | Price |
|------|-------|------|-----------|------------|------------------|----------------|------------------------|-------|
| G14 | 1235 | 1550 | New | Courts Ash | RH | 2400 | | |
| 15 | 1230 | ↓ | ↓ | | ↓ | ↓ | | |
| 16 | 1227 | ↓ | ↓ | | ↓ | ↓ | | |
| LOAN | 1227 | 1250 | | | LH | 2100 | | |
| 1 | 1230 | 1550 | | | | 2400 | | |
| 2 | 1225 | ↓ | ↓ | | ↓ | ↓ | | |
| 3 | 1716 | ↓ | ↓ | | ↓ | ↓ | | |
| 4 | 1711 | ↓ | ↓ | | RH | | | |
| 5 | 1715 | ↓ | ↓ | | LH | | | |
| 6 | 1695 | ↓ | ↓ | | RH | | | |
| 7 | 1710 | ↓ | ↓ | | LH | | | |
| 8 | 1693 | ↓ | ↓ | | RH | | | |
| 9 | 1713 | ↓ | ↓ | | LH | | | |
| 10 | 1708 | ↓ | ↓ | | LH | | | |
| 11 | 1710 | ↓ | ↓ | | RH | | | |
| 12 | 1690 | ↓ | ↓ | | LH | | | |

| | | | | | | | | | | | | | |
|----|------------|-------|-------|------------|--------|--------|-------|-------------|-----------|----------|-----------|--------------|------|
| 13 | anthracite | black | brown | champ-gold | chrome | silver | white | access size | motorised | wood fix | stone fix | brackets top | face |
|----|------------|-------|-------|------------|--------|--------|-------|-------------|-----------|----------|-----------|--------------|------|

| | | | | | |
|-------------|-----------|------|---------|--------|-------|
| measured by | fitted by | date | CASH | CHEQUE | SPREE |
| | | | INVOICE | CARD | |

ALL BLINDS MANUFACTURED AFTER 1ST APRIL 2014 MUST COMPLY WITH NEW CHILD SAFETY LAWS. SAFETY DEVICES SUPPLIED WITH GOODS MUST BE FITTED BY US AT THE TIME OF INSTALLATION. REFUSAL TO ALLOW A SAFETY DEVICE TO BE FITTED WILL RESULT IN THE BLINDS NOT BEING INSTALLED. UNDER THE TERMS OF THIS CONTRACT YOU WILL BE LIABLE TO ACCEPT DELIVERY AND PAY THE FULL AMOUNT. I have ordered the above goods and agree to pay 50% deposit and the remaining balance on the day of fitting. If payment is not made in full at that time Aberdeen Blinds has the right to remove the goods until full settlement is made. Title of the goods does not pass to the customer until payment has been made in full. Declaring that there shall be no liability for normal damage occasioned by such removal.

TOTAL PRICE £

DEPOSIT £

BALANCE £ 1332.80

To Be Confirmed

PRICE ACCEPTANCE Customer's Signature

Special Instructions
17 No Rouca Bros - Courtes

OC/OC/21-085-02

ies

From: Steven Nimmo
Sent: Tuesday, November 9, 2021 8:04 AM
To: Sales
Subject: FW: Ref 21-085-02 - Abdn Blind - Acceptance - Blinds - Johnston G Block
Attachments: Abdn Blind - Letter of Acceptance 08.11.21.doc; ABN BLIND Quote - Johnston G Block; Burns - Construction Programme - Johnston G Block Refurbishment.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

H

PLEASE PRINT OFF ATTACHMENTS AND THIS EMAIL

TA

Steven Nimmo

m. 07740851162 t.01224 637609
Aberdeen Blind Company
32 Esslemont Avenue
Aberdeen, AB25 1SP
e. steven@aberdeen-blinds.co.uk
w. www.aberdeen-blinds.co.uk

ABERDEEN
BLIND COMPANY
ESTABLISHED 1952

From: David Coutts <DCoutts@burnsconstruction.net>
Sent: 08 November 2021 13:59
To: Steven Nimmo <steven@aberdeen-blinds.co.uk>
Cc: Pam Douglas <pdouglas@burnsconstruction.net>; Neil Houston <NHouston@burnsconstruction.net>
Subject: Ref 21-085-02 - Abdn Blind - Acceptance - Blinds - Johnston G Block

Afternoon Steven,

Please find enclosed our acceptance for you to carry out **Supply and Installation of Blinds** on above contract.

I have enclosed a copy of the following documents for your information:-

- 1) Contract Acceptance Letter
- 2) Aberdeen Blind Quotation
- 3) Project Drawings : to follow
- 4) Programme

- We will contact you in the near future to arrange a pre-start meeting on site to run through your section of the works along with timescales. All requirements for the project are outlined in the attached acceptance letter.

st this is sufficient instruction for you at present and look forward to any updated queries you may have.

Please can you look at providing your current Health & Safety information i.e. Risk Assessments & Method Statements for the contract as soon as possible.

Should you have any queries or require any additional information please do not hesitate to contact.

Regards
David

David Coutts
Specialist Works & Estimating Manager

Burns Construction (Aberdeen) Ltd
5 York Street, Aberdeen, AB11 5DL

Telephone: 01224 564020
Direct Dial: 01224 564023



From: Steven Nimmo <steven@aberdeen-blinds.co.uk>
Sent: 12 October 2021 15:28
To: David Coutts <DCoutts@burnsconstruction.net>
Subject: ABN BLIND Quote - Johnston G Block

Hi David,

Ref: Johnstone G Block, UOA - Blinds

Further to our recent visit, please find below our quotation to supply and install the following,

17no Chain Operated Roller Blinds
Fabric: Colourtex
Colour: TBC (please see attached colour chart)
Cost: £1332.80 + vat

If you have any further questions, please contact myself where I am happy to assist.

Kind Regards,

Steven Nimmo

m. 07740851162 t. 01224 637609
Aberdeen Blind Company
32 Esslemont Avenue
Aberdeen, AB25 1SP
e. steven@aberdeen-blinds.co.uk
w. www.aberdeen-blinds.co.uk

From: David Coutts <DCoutts@burnsconstruction.net>
Sent: Tuesday, October 12, 2021 11:37 AM
To: Steven Nimmo <steven@aberdeen-blinds.co.uk>
Subject: Quote Request - Johnston G Block

Ref: DC/DC/21-085-02

8th November 2021

Aberdeen Blind Company
32 Esslemont Avenue
Aberdeen
AB25 1SP
For the Attention of Steven Nimmo

Dear Sirs,

Johnston G Block Refurbishment – University of Aberdeen

We write to you following your quotation for the **Supply and Installation of Window Blinds** the above contract and hereby accept yourselves to carry out these associated works for the sum of **£1,332.80 + VAT**

The conditions of your sub-contract with us will be generally the same as those of the Main Contract, and your obligations to the client and the client obligations to you will be as contained in the main contract i.e. Standard Minor Works Contract, 2016 Edition, as issued by the Scottish Building Contract. Retention on this project is 5%.

The Burns Construction project team for this contract will be as follows;

| | | | |
|-------------------|----------------|--------------|--|
| Project Manager | Neil Houston | 07968 425968 | nhouston@burnsconstruction.net |
| Quantity Surveyor | Pamela Douglas | 01224 564023 | pdouglas@burnsconstruction.net |
| Site Agent | tbc | | |

It is a condition of this acceptance that you comply with the Main Contractor's programme for the work. Please liaise with Neil Houston regarding programme. We anticipate our site start date being Monday 6th December 2021 and a completion date of 18th February 2022.

Any resulting costs due to delays / non-compliance caused by the sub-contractor will be recovered from the sub-contractor / supplier concerned.

Variations will not be entertained unless authorised in writing by the Architect. Any works specifically authorised to be carried out on a Daywork basis will be subject to the following percentage additions to Prime Cost as defined in the Contract Conditions:-

Labour – 80%
Materials – 15%
Plant – 35%

It is a condition of this acceptance that you comply with the current Health and Safety Regulations pertaining to the Building Industry.

You are requested to immediately forward upon receipt of this letter, if not already done, all Method Statements, Risk Assessments and C.O.S.H.H. data sheets particular to the above contract for inclusion in the main Health and Safety File.

Finance No.2 Act 1975

Unless you have previously done so, it will be necessary for you to satisfy our Accountant as to your status under the above act along with providing details of your VAT No, Company Reg No, UTR No and Bank details.

Looking forward to a successful association on the above contract.

Yours faithfully,

D. M Coutts

David Coutts
For and on behalf of
BURNS CONSTRUCTION (ABERDEEN) LTD.

cc Main File/DC/NH
Site Agent