



PURCHASE ORDER: NFE10823152

Buyer NHS GRAMPIAN SUMMERFIELD HOUSE EDAY ROAD ABERDEEN, GRAMPIAN AB15 6RE United Kingdom	Order Date 27-May-2021	Invoice To NHS GRAMPIAN FINANCE DEPARTMENT, WESTHOLME, WOODEND QUEENS ROAD ABERDEEN, AB15 6LS United Kingdom
Supplier Aberdeen Blind Company 32 Esslemont Avenue Aberdeen, 75450 Sweden Fax: 1224631172	Order Contact Name: Shona Battensby Phone: 07876258954 Fax: shona.battensby@nhs.scot	Delivery Shona Battensby NAGDENGINEERING MILE END WORKSHOP ESTATES C/O CENTRAL STORES Foresterhill ABERDEEN, GRAMPIAN AB25 2ZD United Kingdom

Delivery Information

Order Type:	Direct Ship
Carrier:	Best Way -Normal Delivery
FOB - Delivery Terms:	Delivered -Allowed

Payment Information

Customer Number:	Not Known
Payment Terms:	Net 30

Line	Item Type	Item No	Manufacturer No	UOM	Pack Size	Qty	Unit Price	VAT Type	Extended Amt
	Description (Line Comments)								
1	Non-Catalogue	unknown		Each		1	£109.50	SI	£109.50
	To supply and fit NHSG standard blinds for UOM Management Office (Call off against NHS Grampian Measured Term Contract Framework and agreed rates therein)								
Total Extended Amount:									£109.50

VAT Types

Key	Description
SI	SI - STD IRRECOVERABLE

Terms & Conditions of Purchase:

1. This Purchase Order is subject to NHS Scotland Standard Conditions of Contract for the Purchase of Goods or Services.
2. The prices detailed in this Purchase Order are fixed and firm for the duration of this order and not subject to any escalation.
If the Supplier finds any discrepancies, ambiguities, or contradictions between various parts of this Purchase Order, or any errors or omissions, the
3. Purchaser shall be immediately informed in writing. Any work performed after such discovery, until authorised in writing by Purchaser, will be at the Supplier's risk and expense.
4. Payment shall be effected within 30 days from receipt of a satisfactorily rendered full and correct invoicing documentation and fulfilment of supplier's obligations under this Purchase Order, unless agreed otherwise between Purchaser and Supplier.
Packages containing fragile articles must be packed with special precaution against risk of breakage and marked "fragile - handle with care". Supplier is responsible for suitable inner packing and wrapping of items. Supplier is responsible for the identification of any hazardous materials, which may be included
5. with delivery of goods. Delivery must be made in strict accordance with the Health and Safety at Work Act 1974 and all sub ordinate legislation such as Control of Substances Hazardous to Health Regulations (COSHH) and Manual Handling Regulations latest revisions.
6. Goods must be received between 0900 and 1530 hours Monday to Thursday; and 0800 and 1500 hours Friday. The Purchaser shall not be responsible for any costs for re-delivery of goods as a result of delivery being made out with these receiving hours.
The correct delivery address for delivery and invoicing shall be stated on this Purchase Order. Any changes to delivery/ invoice requirements shall be
7. covered by way of revision to this Purchase. The Purchaser will not accept any responsibility for goods or invoices delivered to any point other than stated on this Purchase Order, unless covered by the issue of a revision to this Purchase Order.

Office Use Only
Use Only

NHS Grampian Estates

Project No:
X24031

Office

Sent to G Watt - 21/5/21

PROJECT BUDGET COST REQUEST FORM

Site: Foresterhill	Brief Description of Job: Blinds to be fitted			
Building: AMH				
Ward/Dept: Management office				
Site Contact:	Name: Linda Beaton	Tele No: 50680		
Email Address: linda.beaton2@nhs.scot				
Types of costing: R = Rough Cost +/- 25%, E = Estimate +/- 20%, Q = Quotation +/- 0%				
Type of Cost Required	Deadline for Costing	Date Received	Costed By	Date Returned
Exact	ASAP			

Office use only

Requested by: <i>Name in Block Capitals</i> <i>ella bell</i>	Signature: <i>LINDA BEATON</i>	Date: <i>21/05/21</i>
Service / Support Manager's approval for pricing: <i>Name in Block Capitals</i> <i>LINDA BEATON</i>	Signature: <i>ella bell</i>	Date: <i>21/05/21</i>

Description of requirements including (if possible) Plan / Location:

Blinds to be fitted to UOM office within the unit management offices of AMH

If more space required please use reverse

If authorised to proceed prior to receiving cost please Sign and Supply Financial Code

Authorised by: <i>Name in Block Capitals</i> <i>LYNNE SMITH</i>	Signature: <i>Lynn Smith</i>	Date: <i>21/5/21</i>
Financial Code: N 02027 3019		